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**300 OF THE YEAR'S
BEST
GUIDANCE
PUBLICATIONS**

ANNUAL GUIDANCE INDEX 1957

- Books, pamphlets, films, tests
- Listed for easy reference
- Emphasis on guidance and vocational information
- Carefully chosen from thousands of items published in 1956
- Selected to give genuine help to teachers, counselors, and students
- A large proportion of free and inexpensive materials

ABOUT THE INDEX

This 1957 *ANNUAL GUIDANCE INDEX* lists the best current material in education, with emphasis on guidance and its related fields and information about occupations. The items are divided under two main headings: *Guidance Publications*, which covers subjects such as counseling, personal adjustment, and vocational guidance; and *Occupational Information*, which covers specific jobs and careers. Both categories contain information of value to administrators, counselors, teachers, students, parents, and professional workers. Visual aids such as slidefilms and sound films are listed as well as tests and measurements. The films and tests are marked by symbols as indicated in the *guide to symbols* below. Any items specifically written for students are also marked by a symbol, but the symbol does not mean that these are the only items from which students can gain valuable information. If the item can be used by both teachers and students, no symbol is used. Every effort has been made to list as many free and inexpensive publications as possible and these items are also indicated by a symbol.

GUIDE TO SYMBOLS

*Free or inexpensive (50c or less)

†Specifically for students

‡Film

§Test

DIRECTIONS FOR USE

The title of the publication appears first, followed by the name of the author. The address from which it may be ordered is in parentheses. This is followed by the date of publication, number of pages, and the price. The material must be ordered direct from the issuing source. Orders for SRA materials accompanied by cash are sent postage prepaid. Other SRA orders will have a postage and insurance charge.

1957 Guidance Index

Prepared and edited by Noel and Mildred McQueen

Price \$1.50

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SUBJECT INDEX

GUIDANCE PUBLICATIONS	Page
Adolescence	5
Audio-Visual Aids.....	5
Audio-Visual Education.....	5
Boy-Girl Relations.....	6
Child Guidance.....	6
Colleges and Universities.....	7
Counseling	8
Curriculum Materials.....	9
Discipline	9
Education, Elementary.....	9
Education, General.....	10
Education, Higher	10
Education, Secondary.....	10
Educational Guidance.....	11
Employment	12
Exceptional Children.....	13
Extracurricular Activities.....	15
Family Life.....	15
Growth and Development.....	16
Guidance Services.....	16
Health and Hygiene.....	18
Job Satisfaction and Success.....	18
Junior High Schools.....	19
Juvenile Delinquency.....	19
Language Arts.....	19
Leadership	20

GUIDANCE PUBLICATIONS	Page
Learning	20
Mental Health.....	20
Military Guidance.....	20
Occupational Information.....	21
Parent-Child Relations.....	21
Personality	21
Private Schools.....	22
Psychology	23
Psychology, Educational.....	23
Public Education.....	23
Public Relations.....	24
Reading	24
Recreation	26
Remedial Education.....	26
Responsibility	27
Scholarships and Fellowships.....	27
School Administration.....	28
Sex Education.....	28
Social and Personal Adjustment.....	29
Study Techniques.....	31
Teachers	32
Testing and Evaluation.....	33
Tests	34
Vocational Education.....	37
Vocational Guidance.....	38

OCCUPATIONAL INFORMATION

	Page
Accounting	39
Acting	39
Agriculture	39
Art and Cartooning.....	39
Aviation	40
Banking and Finance.....	40
Chemistry	40
Clerical and Kindred Work.....	40
Conservation	41
Construction Trades.....	41
Counseling and Guidance Work....	41
Decorating, Interior.....	42
Dentistry	42
Electronics	42
Engineering and Metallurgy.....	42
Food Administration.....	43
Food Retailing.....	43
Food Technology.....	43
Forestry	43
Health	44
Laboratory Technology.....	44
Managerial Work.....	44
Mathematics	44
Medical and Dental Assisting.....	45
Medicine	45
Metal-Working Occupations.....	45
Mortuary Work.....	45
Music	45
Natural Science.....	46
Nursing	47

OCCUPATIONAL INFORMATION

	Page
Occupational Therapy.....	47
Ophthalmology	48
Patternmaking	48
Personal Service.....	48
Personnel Work.....	48
Pharmacy	48
Photography	49
Physical Therapy.....	49
Printing and Publishing.....	49
Protective Service.....	50
Public Relations.....	50
Radio and Television.....	50
Record Industry.....	51
Recreation	51
Religious Work.....	51
Restaurant Work.....	51
Retail Trade.....	52
Selling	52
Skilled Crafts.....	52
Social Science.....	52
Social Work.....	53
Speech and Hearing Therapy.....	54
Teaching	54
Technician, Oil Burner.....	54
Textile Design and Technology.....	55
Trade and Service.....	55
Transportation	55
Tree Expert.....	55
Writing, Editing, and Reporting....	55
Occupations, General	56

GUIDANCE PUBLICATIONS

These publications are arranged alphabetically under headings covering general areas in the field of guidance and in education. Under these headings the materials are listed alphabetically by titles.

ADOLESCENCE

Why Blame the Adolescent? Sister Mary Michael. (McMullen Books, Inc., Garden City, N. Y.) 1956. 178 pp. \$2.75.

This book does not concern the juvenile delinquent but deals with the normal youth of normal parents. Written for Catholic parents and teachers, the book discusses the problems that all young people have, such as growing up, dating, going steady, and allowances. The language is simple and the advice practical. The problems are universal and the solutions given by the author are time-tested.

AUDIO-VISUAL AIDS

Educators Guide to Free Films. 16th annual ed. (Educators Progress Service, Randolph, Wis.) 1956. 560 pp. \$6.00.

This guide brings you complete, up-to-date, organized and systematized information on free educational, informational and entertainment films without the inconvenience of loose-leaf filing or supplements. In sixteen years, this guide has grown from 102 pages, listing 671 titles, to this edition which lists 3,453 titles of films, 766 of which were not listed in last year's guide. All new titles are starred. Complete cross-indexing makes it easy to find the materials you want.

Educators Guide to Free Slidefilms. 8th annual ed. (Educators Progress Service, Randolph, Wis.) 1956. 188 pp. \$5.00.

This volume lists slidefilms alphabetically, and indexes for title, source, and subject make it easy to locate the material wanted.

Of the 631 titles included, 90 are new and all new titles are starred. More than 40,000 separate frames or pictures, or miniature posters, from 94 different sources are offered. Thirty-one of the slidefilms listed may be kept by the borrower.

Educators Guide to Free Tapes, Scripts, and Transcriptions. 2nd annual ed. (Educators Progress Service, Randolph, Wis.) 1956. 161 pp. \$5.75.

This guide lists 58 tapes, 181 scripts, and 19 transcriptions, a total of 258 free audio aids and scripts. This edition is completely new, and every annotation has been rechecked. Each item listed has been reviewed on availability, nature and content of listings, distribution conditions, and educational value. Complete cross-indexing makes for easy, quick locating of the various materials.

***Motion Pictures on Child Life.** Supplement No. 2. U. S. Department of Health, Education, and Welfare, Children's Bureau. (U. S. Govt. Print. Off., Washington 25, D. C.) 1956. 12 pp. 15c.

This supplement to *Motion Pictures on Child Life* brings the original listing of 16mm films up to date. The films are for adults and include information that will help people to think about what can be done for children in developmental and guidance areas. Enough detail is given about the subject matter of each film to help in making a choice.

AUDIO-VISUAL EDUCATION

†Audio-Visual Materials in Teaching. (Motion picture with teacher's guide.) Francis W. Noel, Educational Collabora-

tor. (Coronet Instructional Films, 65 E. South Water St., Chicago 1.) 1956. 1¼ reels. 13½ min., 16mm, sound. Color \$125.00 or B & W \$68.75. Write Coronet for nearest rental library, preview or purchase.

This film demonstrates how audio-visual materials can challenge children's attention and interest in the classroom. Actual class situations, teachers, class activities, and an audio-visual center are shown. Integration of audio-visual materials into a unit is demonstrated as the coordinated work of the teacher and the audio-visual center bring new learning experience to the classroom.

***How To Use Recordings.** Richard A. Siggelkow. Rev. ed. No. 8. *How To Do It Series.* (Nat'l. Council for the Social Studies, 1201 16th St., N.W., Washington 6, D. C.) 1956. 8 pp. 25c. Quantity discounts.

This leaflet gives teachers information on the use of recordings and tapes in the classroom, especially in social studies. Various types of recordings and transcriptions are discussed, and suggestions for starting and building up a record library are offered. Lists of some manufacturers and distributors of recordings and transcriptions, and distributors of tape recordings are also included.

BOY-GIRL RELATIONS

†How To Understand the Opposite Sex. William C. Menninger, M.D., and Others. (Sterling Publishing Co., The Sterling Bldg., 121 E. 24th St., New York 10.) 1956. 192 pp. \$2.95.

This book gives young people practical information on the subject of sex. It discusses social relationships of all types, from first dating right up to marriage, including important subjects such as enjoying your leisure time, how to become a better leader, how to know what your problems are, and looking ahead to marriage. Many illustrations point up the subjects under discussion.

CHILD GUIDANCE

***Child Study Bibliography.** (Amer. Assn. of University Women, 1634 Eye St., N.W., Washington 6, D. C.) 1956. 11 pp. 20c.

This carefully selected list of child study references has been brought up to date for the year 1956. It includes many lists of books under various headings as well as pamphlets, periodicals, government bulletins, and films.

***Guidance Hints for Parents.** Professional Series Bulletin No. 13. (Bureau of Research and Service, College of Education, Michigan State Univ., East Lansing, Mich.) 1956. 8 pp. Under 25 copies, 15c each. Over 25 copies, 10c each.

This bulletin does not attempt to solve all the problems of parenthood, but rather, it is written to suggest to parents some of the ways in which they can, through teamwork with counselors and school teachers, help provide more effective guidance for their children.

Mobilizing Community Resources for Youth. Paul H. Bowman and Others. The Youth Development Series, No. 3. (The University of Chicago Press, 5750 Ellis Ave., Chicago 37.) 1956. 138 pp. \$2.50.

This is the third report on the work of the Community Youth Development Program sponsored by the Committee on Human Development of the University of Chicago. It gives a brief account of the design of the experiment and summarizes the work of the first two years, before going into detail concerning the work of the third and fourth years of the project. The volume reports on children who have been screened out as either potentially gifted or potentially maladjusted and also gives information on the program of assistance and treatment that has been established. It also reports for the first time on the consultant role which is filled by the University's staff.

The Teacher and the Child. Clark E. Moustakas. (McGraw-Hill Book Co., 330 W. 42nd St., New York 36.) 1956. 265 pp. \$4.50.

This book is a firsthand study of personal relationships between teachers and children from kindergarten through high school and will be of specific value to teachers and child development workers. The basic premise throughout is that the development of the right kind of relationships in the classroom can make teachers more effective and children better able to realize their potentialities. Emphasis is upon understanding the child in his own terms, values, and meanings rather than in terms of external procedures of diagnosis.

The Teacher as a Guidance Worker. Ira J. Gordon. (Harper & Bros., 49 E. 33rd St., New York 16.) 1956. 350 pp. \$4.50.

This book introduces teachers to the philosophy of guidance and gives them a working knowledge of the major principles and procedures of counseling, group work, and action research. It acquaints teachers with scientific information about human behavior and provides them with techniques for gathering data about their own students. Several chapters are devoted to practical application of this information in the school situation, including working with parents.

Teacher's Guidance Handbook, Vol. II, Helping Children with Special Needs. Robert F. DeHaan and Jack Kough. Elementary School Edition. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. 204 pp. \$3.25. (Vol. I, Identifying Children with Special Needs, published 1955. \$2.20. Roster Workbook, 75c each.)

This *Handbook* provides busy classroom teachers with techniques and procedures for discovering and helping children with special abilities, talents, and skills, learning problems, physical handicaps, and emotional problems. While Volume I is designed to give teachers simple efficient methods of identifying such children, Vol-

ume II gives specific suggestions for activities and procedures that teachers can use to assist them. With the help of many classroom teachers with special training in guidance and mental health, the *Handbook* was written by two former faculty members of the University of Chicago, who served as consultants to the Quincy, Illinois, Youth Development Project.

Teacher's Guidance Handbook, Vol. I, Identifying Students with Special Needs. Robert F. DeHaan and Jack Kough. Secondary School Edition. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. 94 pp. \$2.35. Roster Workbook, 95c each.

Here is a practical manual which provides homeroom and subject-matter teachers with efficient techniques for identifying high school students with learning problems, special talents and skills, physical handicaps, and emotional problems. Volume II, *Helping Students with Special Needs* (available May 1, 1957, \$3.35), will give suggestions and procedures that teachers can use to assist such students. The techniques and methods suggested have been tried out and tested in the schools of Quincy, Illinois, by the Quincy Youth Development Project. The *Teacher's Guidance Handbook* can be used effectively in schools with well-established guidance programs, as well as in schools where there is little provision for meeting the special needs of students.

COLLEGES AND UNIVERSITIES

American Junior Colleges 1956. Jesse P. Bogue, Ed. 4th ed. (Amer. Council on Education, 1785 Massachusetts Ave., Washington 6, D. C.) 1956. 584 pp. \$8.00.

Completely revised and rewritten, the fourth edition of this valuable reference work contains full descriptive exhibits of 531 accredited junior colleges in the United States, Alaska, and the Canal Zone. Fees, requirements for entrance and for graduation, specific degrees offered, fields of instruction, adult education programs, student aid, housing, enrollment, curricula,

community integration, faculty and finances, and other factors and facilities of the junior colleges are all included. In easy-to-read form, appendixes give much essential data: date each school established as a junior college; control; type (coeducational, men only, women only); enrollment; denominational affiliation; data for each of the 531 schools, checked under seventeen major fields of liberal arts and preprofessional areas, and under thirty-one fields in terminal and semiprofessional areas; and additional miscellaneous curricula with additional schools listed under each heading. Five chapters by well-known authorities in junior college education trace the past history of the movement, and the philosophy and present status with up-to-date statistics and trends.

American Universities and Colleges 1956. Mary Irwin, Ed. 7th ed. (Amer. Council on Education, 1785 Massachusetts Ave., Washington 6, D. C.) 1956. 1210 pp. \$12.00.

For twenty-eight years the various editions of this handbook have been a standard reference work for counselors, administrators, and all who need information on higher education. This new edition gives detailed information about 969 institutions—72 of which have been accredited since the 1952 edition. The exhibit for each school includes information on nineteen different items that need to be considered in selecting an institution for higher education, items such as requirements for admission and degrees; tuition and other fees; scholarships, fellowships, and other student aid available; areas of instruction and number of faculty in each department; ROTC; housing, size of library and special collections of importance for research scholars; and other facilities. In addition, 2,017 professional schools in 23 fields are listed by their respective national associations. Among the new features of the 1956 edition are: (1) a new section on graduate work in the individual descriptions; (2) greatly expanded information on Ph.D. degrees granted by 159 universities; and (3) listing of institutions by type of control, type of students, and ROTC units. The handbook also contains six chapters on "Education in the United States," and another chapter on "The Foreign Student in the United States."

Junior College Directory, 1956. Jesse Bogue, Ed. (Amer. Assn. of Junior Colleges, 1785 Massachusetts Ave., N.W., Washington 6, D. C.) 1956. 54 pp. \$1.00.

This directory contains information about junior colleges in the United States, its territories, Canada, and a few other nations. Both accredited and nonaccredited institutions are included, although, in general, institutions have not been included when they have not been designated as junior colleges by state departments of education. Lists are compiled from data for June 1, 1954 to May 31, 1955.

Lovejoy's College Guide. Clarence E. Lovejoy. Rev. ed. (Simon and Schuster, Inc., 630 Fifth Ave., New York 20.) 1956. 266 pp. Cloth, \$3.95. Paper, \$1.95.

This complete reference book to 2,189 colleges and universities in America tells how to choose a college, how to obtain admission, how to get scholarships, loans, and grants-in-aid, how to obtain guidance and career-planning information, how to estimate the expenses of going to college, and contains a great deal of other pertinent information of value to students and counselors. Information about the different institutions is alphabetically arranged under states and a comprehensive index makes for easy reference.

COUNSELING (See also **Educational Guidance, Guidance Services, Military Guidance, and Vocational Guidance**)

1956 Directory of Counseling Agencies. (Amer. Personnel and Guidance Assn. 1534 "O" St., N.W., Washington 5, D. C.) 1956. 56 pp. \$1.00.

This directory is an approved list of counseling agencies, prepared by the Committee on Professional Practices of the American Personnel and Guidance Association. In alphabetical order, agencies throughout the country are listed with pertinent information about each one.

Psychological Diagnosis and Counseling in the Schools. Stanley S. Marzolf. (Henry Holt and Co., 383 Madison Ave., New York 17.) 1956. 401 pp. \$4.00.

This up-to-date guide for counselors contains a wealth of specific, practical data on such topics as methods of diagnosis and counseling, the case study, records and reporting, administration and evaluation of tests, and ways of improving adjustment. The book is aimed at providing the educational counselor with a sound knowledge of the therapeutic techniques involved in helping to prevent or to alleviate maladjustment in school-age youth.

CURRICULUM MATERIALS

***Educational Aids for Schools and Colleges.** 1956-57 Catalog. (Education Dept., Natl. Assn. of Manufacturers, 2 E. 48th St., New York 17.) 1956. 24 pp. Free.

This catalog lists publications and other services made available to schools and colleges by the National Association of Manufacturers. The materials listed are free to schools and colleges in limited, reasonable quantities, for teacher and classroom use.

Selected Bibliography for Curriculum Workers. 1956 ed. (Assn. for Supervision and Curriculum Development, N.E.A., 1201 16th St., N.W., Washington 6, D. C.) 1956. 56 pp. \$1.00.

This bibliography contains references from such educational fields as elementary and secondary education, administration, supervision and curriculum development, educational psychology, child development, mental hygiene, exceptional children, guidance, evaluation, comparative and higher education, and teaching materials.

DISCIPLINE

Discipline for Today's Children. George V. Sheviakov and Fritz Redl. Rev. ed. (Assn. for Supervision and Curriculum Development, N.E.A., 1201 16th St.,

N.W., Washington 6, D. C.) 1956. 64 pp. \$1.00. Quantity discounts.

This booklet is written for teachers, students, and parents who want to gain new insight into the theory and practice of democratic discipline. Part I concerns itself with the meaning of the word "discipline," the kind of discipline we are looking for, growth toward self-guidance, and democratic principles to guide our practices. Part II focuses on the teacher's role in educating for self-discipline. Studying and minimizing discipline problems is discussed, and an analysis shows what most frequently "goes wrong" in school groups.

EDUCATION, ELEMENTARY

How Firm a Foundation? An Appraisal of Threats to the Quality of Elementary Education. Hollis L. Caswell. (Harvard Univ. Press, 44 Francis Ave., Cambridge 38, Mass.) 1956. 42 pp. \$1.50.

This is the first lecture of the Burton Lecture series, established by Dr. and Mrs. William H. Burton at the Graduate School of Education, Harvard University. In it, the author outlines progress in the elementary school for the last hundred years and sights many of the forward steps that have been taken in elementary education. Then he discusses some of the critical problems in elementary education today and points to the need for immediate action if elementary education is to remain a firm foundation of our educational program.

Primary School Portfolio. Rev. ed. General Service Bulletin No. 3. (Assn. for Childhood Education Internal., 1200 15th St., N.W., Washington 5, D. C.) 1956. 12 four-page leaflets. 75c. Quantity discounts. Individual leaflets, 10c.

This set of 12 four-page leaflets, published in a handy portfolio, brings to teachers, parents, and community service workers many practical, helpful suggestions on working with children in the primary grades. Each of the leaflets has been written by an outstanding authority in the field, and some of the titles are: *Parents and Teachers Work Together*, *Developing*

The material must be ordered direct from the issuing source.

Citizens for Today and Tomorrow, Creative Experiences, The Work Period, The Meaning of Discipline, and Starting Reading.

Teaching in the Elementary School. Herbert J. Klausmeier and Others. (Harper & Bros., 49 E. 33rd St., New York 16.) 1956. 614 pp. \$4.75.

Teachers in service, prospective teachers, supervisors, administrators, and guidance specialists will find valuable discussions of the what, how, when, and why of teaching throughout this book. The first section treats of the foundations of curriculum and instruction, the second focuses upon curriculum and instruction in the subject-matter areas, and the last deals with individual adjustment and reporting progress. The introductory paragraphs, headings, illustrations, and summary in each chapter are specific aids to getting meaning from the book. The book deals with teaching in terms of specific action as experienced by teachers and children in classrooms.

EDUCATION, GENERAL

Toward a Reconstructed Philosophy of Education. Theodore Brameld. (The Dryden Press, Inc., 31 W. 54th St., New York 19.) 1956. 417 pp. \$4.50.

The purpose of this volume is to point the way toward a fresh and exciting period of opportunity for democratic education. While the author believes that progressive education has made great contributions to our educational system, he feels this philosophy is not now sufficient to provide the needed framework of principles for our schools and colleges. Nor does he feel that the philosophies of education so frequently offered as antidotes to Dewey will solve educational problems. Instead, he expresses the conviction that our philosophy of education must utilize the resources of all the arts and sciences as well as the resources of philosophy and education if it is to meet the needs of our modern age. In Sections 8 and 9, curriculum designs for each year of the secondary school are treated in detail; and objectives and ways in which these objectives might be reached are discussed.

EDUCATION, HIGHER

***Advancement of Higher Education. A Statement by General Motors.** (General Motors, Room 13-206, Detroit 2, Mich.) 1956. 19 pp. Free.

In this booklet, the statement is made that industry and education are interdependent in the broad sense. Then the expanded General Motors program in support of higher education is outlined and is followed by a list of institutions that will award scholarships under GM's college scholarship plan. Where students may write for further information is also included.

The Strength To Meet Our National Need. A Report to the President's Committee on Education beyond the High School. Charles G. Dobbins, Ed. (Amer. Council on Education, 1785 Massachusetts Ave., N.W., Washington 6, D. C.) 1956. 125 pp. \$1.50.

This report is a product of a meeting of the Constituent Member Organizations of the American Council to consider education beyond the high school. Seven leaders in the field of education addressed the meeting on timely and varied subjects relating to higher education. Topics covered the demands on higher education to supply our skilled manpower, higher education's need for a larger supply of qualified students, the need for a larger supply of qualified teachers, the need for expanded facilities, and other problems. Excerpts from the general discussion and the final statement approved by the delegates are also presented in the report.

EDUCATION, SECONDARY

Effective Teaching in Secondary Schools. William M. Alexander and Paul M. Halverson. (Rinehart & Co., Inc., 232 Madison Ave., New York 16.) 1956. 564 pp. \$5.75.

The ideas and suggestions contained in this book are based on the authors' experiences as teachers, supervisors, and administrators of programs of secondary education. It is a textbook in methods of secondary school

teaching and a reference for all teachers in junior and senior high schools. Part I is devoted to explaining the nature of effective teaching. Part II deals with the organization of the classroom environment. Part III describes the techniques effective teachers use in working with groups of learners. Part IV is concerned especially with the guidance role of teachers. Part V presents the specific jobs of teachers in planning instruction and in working for improvement.

***Offerings and Enrollments in Science and Mathematics in Public High Schools.** Kenneth E. Brown. Pamphlet No. 118. U. S. Dept. of Health, Education, and Welfare. (U. S. Govt. Print. Off., Washington 25, D. C.) 1956. 24 pp. 15c.

By means of charts and text, this bulletin helps to give answers to these questions: Are high school students with appropriate interests and necessary abilities studying science? Is the number taking mathematics adequate for technological advance? The study reports data on the number and type of public high schools that offered certain science and mathematic courses during the fall of 1954.

What Shall the High Schools Teach? 1956 Yearbook. (Assn. for Supervision and Curriculum Development, N.E.A., 1201 16th St., N.W., Washington 6, D. C.) 1956. 230 pp. \$3.75. Quantity discounts.

The basic unity of the several essays that make up this yearbook lies in the fact that each one points to the question: "What shall the American high school teach?" But the yearbook is not intended to be a source for pat answers to this question. Rather, it is a guidebook for all workers in secondary education as they explore, experiment, and seek more satisfactory solutions to some of the problems they face. The authors take a look at our high schools in the light of sound theory and attempt to stimulate others to do what they have done, namely, to state the issues and problems as they see them, and then to develop effective self-appraisal techniques. Various chapters discuss social context and the adolescent, the range of course offerings in our high schools, the

selection and organization of curriculum content, and the differences between general, special, and vocational education.

EDUCATIONAL GUIDANCE (See also **Counseling, Guidance Services, Military Guidance, and Vocational Guidance**)

College Freshmen Speak Out. Agatha Townsend. (Harper & Bros., 49 E. 33rd St., New York 16.) 1956. 136 pp. \$2.50.

This book begins by describing the impact of college on the entering freshman and continues with a discussion of the effort, or lack of it, in both high schools and colleges to prepare students for the change. The following chapter headings give an idea of the areas covered: *The Impact of College; School Plus College Equals What?; On Their Own at Last; Who Is This Freshman?; Focus on Guidance; and Introduction to a New College.* It will be of interest to teachers, counselors, and administrators, and also to students and their parents.

†How To Plan for College and What To Do When You Get There. John W. McReynolds. (Simon and Schuster, Inc., 630 Fifth Ave., New York 20.) 1956. 136 pp. Cloth, \$3.95. Paper, \$1.95.

This book should be useful to high school and preparatory school students, and to counselors and parents as well. Using directly the personal pronoun "You," the author discusses such things as how to find the college that you want, how to tell if you can afford it, how to get in, the complications of military service, what to do about fraternities, extracurricular activities, clothes, manners, and many other problems of college life.

***†Looking Ahead—To Go or Not To Go to College.** Ira M. Smith. (Les Strang Associates, Wolverine Bldg., Ann Arbor, Mich.) 1956. 24 pp. 30c. Quantity prices.

This booklet was prepared for the purpose of helping high school seniors in their

planning for the future. A list of some of the chapter headings gives an idea of the useful information it contains. These are: *Planning for College—for a Career; Campus Environments and Influences; A Few Hints on How To Study; A Few Facts for College Freshmen; and Making the Most of College.* Data about the cost of a college education are also included.

***†What High School Can Do for You.** *Junior Life Adjustment Booklet.* Thomas J. Fitzgibbon. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. 40 pp. 50c. Quantity discounts.

This new booklet, written for boys and girls in upper elementary and junior high school, describes what high school means in terms of job preparation and learning to live and work with others. It considers the factors which influence some students to drop out of school and shows why it is important for every boy and girl to take advantage of their educational opportunities. Suggestions that will help the potential dropout to find school more meaningful are also given.

EMPLOYMENT

The American Workers' Fact Book, 1956. U. S. Dept. of Labor. (U. S. Govt. Print. Off., Washington 25, D. C.) 1956. 433 pp. \$1.50.

This book is intended as a simplified source of information for persons interested in employment and in statistics on labor matters. It will be valuable to counselors, teachers, and students as a reference. The work includes 138 topics grouped under a few major headings, with cross references. The size and characteristics of the labor force, an analysis of the labor market, and data on unemployment are covered in special chapters, and there is a section on the relationship of earnings, living standards, and the nation's productivity. Nearly 100 tables and charts are included, and chapter headings are illustrated with line drawings.

***Automatic Technology and Its Implications.** A Selected Annotated Bibliog-

raphy. Bulletin No. 1198. U. S. Dept. of Labor. (U. S. Govt. Print. Off., Washington 25, D. C.) 1956. 78 pp. 45c.

This bibliography lists 359 references consisting of periodical articles, books, reports, speeches, pamphlets, conference proceedings, and other materials. They present more or less nontechnical descriptions of the operations of automatic equipment in business and industry, analyses of the conditions for their use, and discussions of the implications for labor, management, government, and the economy.

***Employment after College: Report on Women Graduates Class of 1955.** U. S. Dept. of Labor, Women's Bureau. (U. S. Govt. Print. Off., Washington 25, D. C.) 1956. 33 pp. 25c.

The information in this report was based on a survey made by the Women's Section of the National Vocational Guidance Association in cooperation with the Women's Bureau. Participating in the survey were 108 colleges and universities in all parts of the country. The material gathered will be of value to all women students planning careers or further education for a career, and to their guidance and placement counselors.

***Employment Guide—1956-1957.** Russell J. Fornwalt, Ed. (Russell J. Fornwalt, Big Brother Movement, 33 Union Sq., New York 3.) 1956. 15 pp. 25c.

This employment guide lists publications that will help young people to get jobs and plan careers. Summer jobs are listed separately.

Employment Service Handbook for 1956-57. Juvenal L. Angel. 2nd ed. (World Trade Academy Press, Inc., 3 E. 48th St., New York 17.) 1956. 242 pp. \$12.50.

The revised edition of this handbook gives the names, addresses, and employment managers of more than 2,000 concerns which have in excess of 250 employees. The firms are listed in an alphabetical index, and are also classified in more than

fifty different occupational fields. The book is a guide on where and how to apply for a job and includes information on such subjects as education and ability, the preparation of a resume, the importance of a good letter of application, essential hints for a successful interview, the filling out of the application blank, as well as a bibliography in the field of job hunting.

***Equal Pay for Women.** Rev. ed. Womens Bureau, Leaflet 2. U.S. Dept. of Labor, (U. S. Govt. Print. Off., Washington 25, D. C.) 1956. 8 pp. 5c.

This leaflet summarizes the important points back of the requests for legislation to apply the principle of equal pay for equal work without discrimination because of sex.

Summer Employment Directory. 1956 ed. (Nat'l. Directory Service, Box 65, Winton Place Station, Cincinnati 32, Ohio.) 1956. 43 pp. \$2.00.

This is a directory that contains information on summer employment in the United States. Names and addresses of hundreds of organizations with a wide variety of jobs are listed. By written request, these organizations have asked to be included so that students and teachers may apply for positions that are open, and need to be filled. The directory also has information on how best to apply for the jobs.

EXCEPTIONAL CHILDREN

Directory for Exceptional Children. E. Nelson Hayes, Ed. 2nd ed. (Porter Sargent, Publisher, 11 Beacon St., Boston 8, Mass.) 1956. 247 pp. Cloth, \$4.00. Paper, \$3.00.

Published after more than a year of intensive research, this volume contains descriptive listings of 200 schools for the emotionally disturbed and socially maladjusted; 115 State schools for the socially maladjusted; 150 homes, hospitals, and other residential facilities for the orthopedically handicapped and cerebral pal-

sied; 225 day clinics and schools for the orthopedically handicapped and cerebral palsied; 235 private boarding schools and homes for the mentally retarded; 160 day schools for the mentally retarded; 95 State schools for the mentally retarded; 95 tutoring and remedial schools; 80 schools for the blind; and 130 schools for the deaf and speech handicapped. In addition, there are brief listings of 285 speech and hearing clinics, and 625 psychiatric and guidance clinics.

***Education for Gifted Children and Youth: A Guide for Planning Programs.** Bulletin No. 77. (Connecticut State Dept. of Education, P. O. Box 2219, Hartford, Conn.) 1956. 40 pp. Limited number single copies, free. Quantity orders, 15c each.

This bulletin is the result of discussion meetings held by the state commissioners of eight Northeastern states to find ways and means of improving education for talented pupils in the public schools. It outlines ways and means by which the gifted may be identified, suggests types of programs and school activities that may contribute to the bright pupil, and discusses the role that may be played by various groups and resources within the community.

The Education of Children of Above-Average Mentality. D. A. Worcester. (Univ. of Nebraska Press, 1125 R. St., Lincoln 8, Neb.) 1956. 68 pp. \$2.00.

This volume discusses questions commonly raised concerning children of above-average mental ability and is designed for school administrators and teachers. The book is abundantly reinforced by evidence from a varied range of studies made by the author and by students in the Department of Educational Psychology and Measurements at the University of Nebraska.

The Gifted Student and Student Personnel Services in Colleges and Universities. Edith Stedman. (Western Personnel Institute, 1136 Steuben St., Pasadena, Calif.) 1956. 47 pp. \$1.00.

The material must be ordered direct from the issuing source.

This booklet will be of interest to college and high school counselors, psychologists, student personnel workers, and teachers who are working with gifted children. It contains a report on a cooperative study made with twenty colleges and universities affiliated with the Western Personnel Institute. A survey of recent literature in the field is also included.

A Guide for the Study of Exceptional Children. Willard Abraham. (Porter Sargent, Publisher, 11 Beacon St., Boston 8, Mass.) 1956. 276 pp. \$3.50.

This guide is specifically designed to aid teacher-parent groups and others in helping exceptional children. Special sections are devoted to the bilingual, the emotionally and socially maladjusted, the gifted, children with hearing problems, the mentally retarded, and those with orthopedic or other handicaps. "Study forms" or outlines of general and specific items to consider in each area will assist in determining the nature of the problem and what is being done and should be done about it. Annotated bibliographies for each section are a key to further study. Other features of the guide are lists of audio-visual aids and public information films, glossaries, and outlines of simple procedures whereby each school or community can hold its own workshop on exceptional children.

How To Educate the Gifted Child: A Collection of Practical Suggestions. (Metropolitan School Study Council, 525 W. 120th St., New York 27.) 1956. 58 pp. \$1.00.

This book by the Committee on Exceptional Children and the reporters of *Exchange Magazine* gives some practical advice and some useful practices for working with the gifted child. The appendix contains a teacher's checklist for the identification of gifted pupils, and resources for further study of gifted children are supplied.

***†Making the Most of Your Intelligence.** *Life Adjustment Booklet.* Lyle M. Spencer and Ruth Dunbar. (Science Research Associates, Inc., 57 W. Grand

Ave., Chicago 10.) 1956. 48 pp. 50c. Quantity discounts.

The purpose of this booklet is to help gifted teen-agers realize the significance of being bright. The authors emphasize (1) that there is a tremendous need for people with intelligence to handle the increasing number of jobs in our complex 20th-century civilization; and (2) that for his own future satisfaction and happiness, each individual needs to develop his abilities to the fullest. In various chapters, young people are given information on what we know about intelligence, careers that take brains, planning for education, and improving relationships with others. The last chapter is particularly addressed to those bright students who are planning to bypass college. The point is made that in this day of increasing scholarships, the bright student can get to college, regardless of his family's financial status.

Resources for Special Education. Merle E. Frampton and Elena D. Gall, Eds. (Porter Sargent, Publisher, 11 Beacon St., Boston 8, Mass.) 1956. 250 pp. Cloth, \$3.30. Paper, \$2.20.

This volume lists various agencies and organizations serving the needs of the exceptional, titles and addresses of periodicals in the field of special education, and extensive bibliographies of books, pamphlets, and articles relating to the field. It is designed as a reference tool for professional workers and students, and also as a convenient checklist for librarians, parents, and others who wish to locate materials relating to their particular interest in special education.

Selection and Guidance of Gifted Students for National Survival. Report of Twentieth Educational Conference, Sponsored by the Educational Records Bureau and the American Council on Education. Arthur E. Traxler, Ed. (Amer. Council on Education, 1785 Massachusetts Ave., N.W., Washington 6, D. C.) 1956. 164 pp. \$1.75.

This report of the Twentieth Educational Conference emphasizes that young people with outstanding ability must be identified

early, given guidance, and provided with an education that will enable them to make the most of their talents. The addresses of the various speakers at the Conference are included in the report. Speaker's discussed such vital subjects as *A Long-Term View of Liberal Education in the Light of Manpower Needs*; *Selection for the Professions*; *The Problem of Scholarship Planning*; and *Helping Gifted Students Develop Their Reading Potentialities*. Two interesting discussion sessions on the use of tests in instruction and guidance of able students, one session for the elementary schools and the other for secondary schools, are also given in the report.

EXTRACURRICULAR ACTIVITIES

Allied Activities in the Secondary School.

Louis R. Kilzer, Harold H. Stephenson, and H. Orville Nordberg. (Harper & Bros., 49 E. 33rd St., New York 16.) 1956. 357 pp. \$4.50.

Secondary school administrators, and other school personnel, will find this text valuable in evaluating allied activity programs. Many types of activities in the secondary school, such as homeroom, assembly, clubs and secret societies, athletics, music and drama, journalism, and social activities are discussed. Historical and philosophical backgrounds of the different activities are sketched, and problems of limiting or increasing pupil participation in them are dealt with. The kind of training provided by these activities and the financial aspects of them are also presented.

‡**Your School Publications. Filmstrips for Junior and Senior High English and Journalism.** (The Jam Handy Organization, School Service Dept., 2821 E. Grand Blvd., Detroit 11, Mich.) 1956. 6 filmstrips. 35 mm. 253 frames, color. Complete series, \$32.70 plus sales tax, if any, and postage. Individual filmstrips, \$5.95 plus sales tax, if any, and postage.

This series of filmstrips shows how to produce a school newspaper or school yearbook. Specific information on organization, management, and technical problems is visualized. The titles of the individual filmstrips are: *Organizing a Staff*, *Finding*

Feature Material, Covering the News, Editing the Copy, Planning the Layout, and Planning and Production.

FAMILY LIFE

***Family Focus in Home Economics Teaching.** (Amer. Vocational Assn., Inc., 1010 Vermont Ave., N.W., Washington 5, D. C.) 1956. 36 pp. Single copies, free. 2 to 10 copies, 15c each. Quantity discounts.

This illustrated booklet brings together the ideas of many persons interested in the field of home economics who have been emphasizing the importance of centering attention on the family. To help show what this means to teaching at the secondary school level, detailed descriptions of twelve learning situations in different areas of home economics education are included. These examples will enable teachers and students preparing for teaching to (1) have a clearer idea of the bases for family-centered teaching and (2) see some of the many possibilities of focusing teaching on families and their problems.

A Guide for Family Living. Better Living Booklet. Gladys Gardner Jenkins. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. 48 pp. 60c. Quantity discounts.

Changing patterns of family life and the problems that stem from these changes are described in this booklet. The author, a former staff member of the *Association for Family Living*, gives many suggestions on creating a happy family life and preparing children for their own family life. The last chapter shows ways in which the school can best prepare children for family living and discusses family life courses at the senior high school level.

*†**Too Young to Marry?** Lester A. Kirkendall. Public Affairs Pamphlet No. 236. (Public Affairs Committee, 22 E. 38th St., New York 16.) 1956. 28 pp. 25c.

In this booklet, the author, who teaches courses in marriage and family relations at

Oregon State College, gives many valuable hints useful to young people thinking of early marriages. Financial help from parents and continuing education after marriage are two of the subjects discussed. A list of other pamphlets that will be helpful is included.

GROWTH AND DEVELOPMENT

Child Development. Elizabeth B. Hurlock. 3rd ed. (McGraw-Hill Book Co., Inc., 330 W. 42nd St., New York 36.) 1956. 703 pp. \$6.00.

Almost completely rewritten, this third edition represents a change in presentation. Instead of reporting on a number of studies in different areas of development, this edition formulates general principles based on evidence from such studies. The book will acquaint teachers and parents with the latest scientific facts about the normal development of the normal child from the time of conception to the beginning of puberty changes that mark the end of childhood. Every area of development—physical, mental, emotional, and social—is covered extensively with references to important research studies in each area. Wherever deviations from the normal pattern of development in one area interfere with the normal pattern of development in other areas, these deviations are discussed and their causes explained. However, emphasis is placed on the normal child and also on the role culture plays in the child's development.

‡**Child Development Series, Set II.** (4 films.) (Text-Film Dept., McGraw-Hill Book Co., 330 W. 42nd St., New York 36.) 1956. 16mm, B & W, sound. *Children's Play*, 27 min., \$160.00. *Children's Fantasies*, 21 min., \$120.00. *Sibling Relations and Personality*, 22 minutes, \$130.00. *Sibling Rivalries and Parents*, 11 min., \$65.00. For rental consult nearest University, Public or Commercial Film Library.

Keyed to the problems of the normal child, these films analyze the many developmental patterns of infancy and childhood. They show what to expect at various stages of development and provide parents and teach-

ers with the understanding needed to help their children and pupils to achieve a happy well-balanced life. The individual films are entitled; *Children's Play* which shows how play differs at each age level and emphasizes the need for healthy play; *Children's Fantasies* which explores the reasons for a child's fantasies and explains how they develop; *Sibling Relations and Personality* which demonstrates the relationships a child has with his brothers and sisters through developmental years; and *Sibling Rivalries and Parents* which describes the reasons for this rivalry, the manifestations of it and means of holding natural friction at a minimum. The material in the films is correlated with the Hurlock book, *Child Development*, a McGraw-Hill publication. (See review in this section.)

Your Child and the People around Him. *Better Living Booklet.* Alicerose Barman and Freda S. Kehm. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. 48 pp. 60c. Quantity discounts.

What is the role of grandparents, teachers, neighbors, and the many other people in a child's life? This booklet discusses the influence that people other than parents have on children and makes the point that these other people offer possibilities for enriching the child's life and providing him with experiences he might not otherwise have. There are specific chapters on grandparents, sitters and helpers, teachers, group leaders in the community, the child's adult friends, and friendships with other children. The booklet includes a bibliography for further reading on the subject.

GUIDANCE SERVICES (See also Counseling, Educational Guidance, Military Guidance, and Vocational Guidance)

Case Studies in Human Relationships in Secondary School. Esther Lloyd-Jones, Ruth Barry, and Beverly Wolf, Eds. Series in Guidance and Student Personnel Administration. (Bureau of Publications, Teachers College, Columbia Univ., 525 W. 120th St., New York 27.) 1956. 135 pp. \$2.00.

The twenty-six case studies included in this book are the result of more than eight years of consecutive planning about, and experimentation with, the case study method. In the late 1940's the Department of Guidance and Student Personnel Administration, Teachers College, Columbia University, began to work in this area with the purpose of furthering the understanding and the development of human relations knowledge and skills. Since the case study method as used at Teachers College has been highly successful, the editors wished to share not only the cases, but also their ideas about the purposes and uses of case studies.

Combating the Dropout Problem. Practical Ideas in Education. Charles M. Allen. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. 46 pp. \$1.00. Quantity discounts.

Here is a helpful discussion of a current problem—increasing the holding power of our schools. The booklet gives national figures on dropouts, shows why dropouts are poorly prepared to assume adult responsibility, and discusses some of the characteristics that can help school people to identify potential dropouts and the forces that influence students' decisions to leave school. Methods of studying the dropout problem in the individual school and ways of helping potential dropouts are also provided.

***Community Resources in the Guidance Program.** Professional Series Bulletin No. 11. (College of Education, Bureau of Research and Service, Michigan State Univ., East Lansing, Mich.) 1956. 8 pp. Under 25 copies, 15c. Over 25 copies, 10c.

In this pamphlet, schools are encouraged to make greater use of local resources in providing guidance services. Some of the various types of community resources are given, as well as methods for their study and utilization.

Guidance in Elementary Schools—Principles and Practices. Harold F. Cottingham. (McKnight & McKnight Publishing

Co., Bloomington, Ill.) 1956. 325 pp. \$5.00.

This detailed analysis of elementary school guidance services describes effectively the role and the importance of the teacher in such services. A down-to-earth manual for the elementary teacher, the book is filled with specific practices that teachers can apply in their own classrooms. These practices, always described in terms of their appropriateness and their application to total school services, were gathered from more than 250 guidance people in forty-five states who were rated as outstanding in guidance activities by state supervisors and counselor trainers. Sixteen chapters discuss such topics as securing information about pupils, studying children in faculty groups, identifying pupil problems, assisting pupils with problems, initiating and evaluating guidance services in elementary schools, and trends and future developments.

Guidance in the Modern School. Henry B. McDaniel with G. A. Shaffel. (The Dryden Press, Inc., 31 W. 54th St., New York 19.) 1956. 526 pp. \$5.75.

This book is intended as a basic text for those entering, or already working in, the field of guidance. The point is emphasized that there is emerging from the many contributions to the field a workable pattern of guidance principles and practices, and that a functional guidance program is a whole-school program involving teachers, administrators, specialists, and parents. This book deals with the four aspects of guidance which are critical areas of study for the counselor in the modern school, whether elementary, secondary, or collegiate. These areas are the organization of the school for identifying and serving the needs of young people, the systematic study of the individual, the informational program, and the principles and practices of counseling. The last part of the book contains suggested self-test items for review and discussion, a bibliography, a counseling interview, and specifications for a good occupational monograph.

High School Personnel Work Today. Jane Warters. 2nd ed. (McGraw-Hill Book Co., 330 W. 42nd St., New York 36.) 1956. 358 pp. \$4.75.

The material must be ordered direct from the issuing source.

Rewritten and up to date, the second edition of this book reports on new developments in knowledge and practice and utilizes the findings from recent research. The book covers the conditions which create a need for school programs in student personnel work; the historical background of the work; the important principles from sociology, psychology, and other related areas; the basic principles and techniques of student personnel work; the best practices; the current trends; and the needs for improvement. A new chapter, *Helping the Individual To Learn about the World of Work* provides a more adequate treatment of vocational guidance. The author has brought together in a single volume the important concepts of student personnel work and coordinated these concepts to help school workers handle the problems of student guidance today.

***How To Make Referrals.** Professional Series Bulletin No. 12. (Bureau of Research and Services, College of Education, Michigan State Univ., East Lansing, Mich.) 1956. 8 pp. Under 25 copies, 15c each. Over 25 copies, 10c each.

This pamphlet describes what a referral is, the importance of making referrals, and by whom and when referrals should be made. Twenty-one suggestions to be followed in making referrals are given.

Organizing Orientation Activities. *Practical Ideas in Education.* Hubert W. Houghton and Harold L. Munson. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. 50 pp. \$1.00. Quantity discounts.

This new booklet describes an effective orientation program as "continuous preparation to enable young people to meet new situations easily," and it offers realistic and specific plans for different kinds of orientation programs. Various chapters discuss such topics as sixth-grade orientation or preparation for junior high, orientation activities in junior high, the jump to senior high school, and preparation for further education and jobs. Each chapter contains many suggestions for activities and techniques that will be valuable to school people.

Origins of Personnel Services in American Higher Education. Eugenie Andruss Leonard. (Univ. of Minnesota Press, Minneapolis 14, Minn.) 1956. 146 pp. \$3.00.

In this book, the author gives an interesting account of the development of personnel services in American colleges and universities. She divides the information into four parts: *The Colonial Period, 1630-1780*; *The Early Federal Period, 1780-1812*; *The Years of Expansion, 1812-1862*; and *The Evolution of Personnel Services in Brief*. The book should be of value to those teaching courses in personnel service as well as to personnel officers themselves and to college and university administrators. Fifteen pages of notes and a bibliography add further value to the work.

HEALTH AND HYGIENE

†‡**Keeping Clean and Neat.** (Encyclopedia Britannica Films, 1125 Central Ave., Wilmette, Ill.) 1956. 1 reel. 11 min., 16mm, sound. Color No. 1475, \$100.00. B & W No. 1474, \$50.00. 1 to 3 day rental color, \$4.00. B & W, \$2.50.

This film, planned especially for middle grades children in health and hygiene, emphasizes the social values of cleanliness and neatness and shows how these qualities can be achieved. Good grooming for both boys and girls is stressed.

JOB SATISFACTION AND SUCCESS

College Graduates and Their Later Success. *The University of Buffalo Studies.* Edward S. Jones. (Univ. of Buffalo, 3435 Main St., Buffalo 14, N. Y.) 1956. 208 pp. \$1.00.

This study is designed primarily to explore the values of much of the data available in college on the basis of the follow-up of graduates twenty years after graduation. Some reference is also made to the progress of quite recent graduates.

†**How To Make the Most of Your Job.** Eugene Carr. (Coward-McCann, Inc., 210 Madison Ave., New York 16.) 1956. 128 pp. \$2.25.

Here is a guide to a more productive, successful, and happy working experience regardless of the type of work involved. The book deals with understanding and adapting ourselves to the working world of today. The main purposes of the author are to assist the present job-holder in adjusting himself to his daily problems and to help young people coming out of school make the important transition to earning a living and providing for themselves.

The Knack of Being Friendly. Edward F. Walsh. (Prentice-Hall, Inc., Englewood Cliffs, N. J.) 1956. 13 pp. Minimum order 10 copies, \$1.80. Quantity prices.

This booklet tells in a simple, practical way just how important it is to be cheerful, kind, courteous, and tactful on the job.

JUNIOR HIGH SCHOOLS

The Modern Junior High School. William T. Gruhn and Harl R. Douglass. 2nd ed. (The Ronald Press Co., 15 E. 26th St., New York 10.) 1956. 421 pp. \$5.50.

This book is a complete presentation of junior high school education, its historical development, its basic philosophy, and its practices. It includes ideas and data obtained from numerous recent surveys and from a checklist study of current junior high school practices in 370 schools in all parts of the United States. The book should serve as a source on junior high school education for administrators, supervisors, and teachers; it should be useful as a textbook or reference for professional courses on the junior high school; and it should be helpful to citizen study groups concerned with problems in this area.

JUVENILE DELINQUENCY

Juvenile Delinquency. Grant S. McClellan, Ed. (The H. W. Wilson Co.,

950 University Ave., New York 52.) 1956. 183 pp. \$2.00.

This book contains a collection of articles by twenty-five different authors on the subject of juvenile delinquency. The authors discuss the various reasons that encourage adolescents to rebel against society and the law. They also show what is being done to prevent delinquency before it starts and to rehabilitate youngsters who have actually come into conflict with the law.

***Juvenile Delinquency Forum: Reading Retardation and Juvenile Delinquency.** Russell J. Fornwalt, Ed. (Big Brother Movement, 33 Union Square W., New York 3.) 1956. 6 pp. 20c.

This leaflet gives assertions and comments by various authorities in the field on the effects reading disability may have on juvenile delinquency.

***Understand the Juvenile Delinquent.** Clement S. Mihanovich, M.D. (The Queen's Work, 3115 S. Grand Blvd., St. Louis 18, Mo.) 1956. 37 pp. 10c.

This pamphlet, written from the Catholic point of view, will be of assistance to parents and those in charge of children. It gives information on the causes of juvenile delinquency and offers a plan of prevention.

LANGUAGE ARTS

***†Let's Talk. Life Adjustment Booklet.** Mary Frances Ball Floyd. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. 48 pp. 50c. Quantity discounts.

This *Life Adjustment Booklet* discusses the problems teen-agers have in developing their conversational ability. It includes chapters on what to talk about on dates, telephone tactics, talking with teachers and other adults, and making introductions. The last chapter emphasizes that a good conversationalist is also a good listener and makes suggestions on how to be one.

LEADERSHIP

***†Guide to Good Leadership.** *Life Adjustment Booklet.* Kenneth A. Wells. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. 48 pp. 50c. Quantity discounts.

In this booklet, students are provided with a down-to-earth discussion of the qualities of a good leader: responsibility, adaptability, sensitivity to others' feelings, and an ability to communicate instructions and information to other group members. The booklet shows why people form groups, what groups can accomplish, and how teamwork creates the basis for a group's success. The good leader is shown as the one who, through his ability to delegate as well as assume responsibility, helps others to become good leaders.

LEARNING

Human Development and Learning. Lester D. Crow and Alice Crow. (American Book Co., 55 Fifth Ave., New York 3.) 1956. 578 pp. \$5.50.

This text includes a comprehensive treatment of the learning process, and the theories and principles of learning are discussed from the viewpoint of their practical applications to general and specific learning areas, situations, and conditions. Throughout the book, attention is focused upon the value to the teacher and learner of the use of various instruments and techniques of pupil evaluation, and of differing approaches to the reporting of learner progress. Attention is also directed toward the value of the application of mental-health principles in teacher-learner relationships. Questions at the end of each chapter and a list of appropriate films at the end of the book will be useful as teaching-learning aids.

Theories of Learning. Ernest R. Hilgard. 2nd ed. (Appleton-Century-Crofts, Inc., 35 W. 32nd St., New York 1.) 1956. 563 pp. \$5.50.

The purpose of this new edition, as of the first edition, is to provide an understanding of each of the major learning theories

in relation to the experiments to which that theory gives rise. In the years since the first edition, there has been an enormous expansion of psychological research, and this book should assist readers to find their way into the current and experimental literature of learning. In the new chapters, the author traces connections with the earlier positions, at the same time recognizing that research is moving forward and that debate need no longer be confined to the old issues. In the final chapter, there is a summary of important issues in learning as well as indication of the paths that seem likely to lead to clarification and agreement.

MENTAL HEALTH

Mental Hygiene. D. B. Klein. Rev. ed. (Henry Holt and Co., 383 Madison Ave., New York 17.) 1956. 654 pp. \$6.75.

Revised and brought up to date, this book presents a comprehensive study of mental hygiene, aimed at enlightening the public to mental health needs. It explains simply and clearly what is known and unknown about the subject, pointing out the need for greater understanding of mental health and mental health problems on the part of everyone, and the benefits that can accrue to each of us from this understanding. Here is a scholarly yet highly readable book that discusses mental health intelligently and critically.

***Personality and Mental Health.** Hugh P. O'Neill. (The Queen's Work, 3115 S. Grand Blvd., St. Louis 18, Mo.) 1956. 27 pp. 10c.

This pamphlet, written for Catholics, discusses many phases of personality and supplies useful information on mental health problems. It will help readers to see in what ways they can improve their relations with others by improving their own personalities.

MILITARY GUIDANCE (See also Counseling, Educational Guidance, Guidance Services, and Vocational Guidance)

***Military Guidance in Secondary Schools.** (The Adjutant General, Dept. of the Army, Washington 25, D. C., ATTN: AGSN.) 1956. 37 pp. Free.

This booklet will provide principals, teachers, and counselors with an all-over view of the problems of military guidance, and will suggest many practical ways of incorporating military guidance services and practices into the guidance and educational programs of their schools. It also gives, in brief condensed form, the essential facts concerning Selective Service regulations and various military options, and suggests other likely sources of information pertaining to educational and vocational training opportunities in the Military Departments.

***†You and the Draft.** William S. Vincent and James E. Russell, Rev. ed. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. 48 pp. 50c. Quantity discounts.

This booklet has been revised in light of the changing world situation and the new Armed Forces Reserve Act. It is written to answer the questions young men have about military service and to help them consider their military service in planning for further education and future jobs. The booklet outlines draft procedures in detail and discusses the relative advantages of enlisting or being drafted.

OCCUPATIONAL INFORMATION

NVGA Bibliography of Current Occupational Literature. (Natl. Vocational Guidance Assn., 1534 "O" St., N.W., Washington 5, D. C.) 1956. 40 pp. \$1.00.

This bibliography describes NVGA standards for use in preparing and evaluating occupational literature, and lists current occupational titles under headings in alphabetical order. A useful index of publishers is also included.

PARENT-CHILD RELATIONS

***Parents Can Be Problems.** Willa Norris and Buford Steffire. Socio-Guidrama No. 19. (Occu-Press, 489 Fifth Ave., New York 17.) 1956. 12 pp. 50c. Quantity discounts.

This playlet, with a cast of four, shows how the actions of parents can have an effect on the schoolwork of a student. In the end, it is left up to the audience to discuss the matter and decide what might best be done.

***Telephonitis.** Willa Norris and Buford Steffire. Socio-Guidrama No. 20. (Occu-Press, 489 Fifth Ave., New York 17.) 1956. 12 pp. 50c. Quantity discounts.

This short drama has one scene with a counselor and a student and another with the same student talking with her classmate on the phone. She talks much too long, and her parents discipline her. It is left up to the audience to decide if the action taken by the parents is too drastic.

†Understanding Your Parents. Ernest G. Osborne. (Association Press, 291 Broadway, New York 7.) 1956. 122 p. \$1.75.

Who's boss in your home? What rights do you have? Should you get an allowance? Should you be allowed to choose your own friends? Who should fix the time to come home from a date? How often and for how long should you use the telephone? This pocket-sized book gives answers that really work to these questions often asked by teen-agers. The author writes with a sense of humor and in a friendly conversational way that young people will like. Although written for teen-agers, they are advised to "let Mom and Dad read it, too," for it will help parents to understand their teen-agers better and themselves as well.

PERSONALITY

Methods in Personality Assessment. George G. Stern, Morris I. Stein, and Benjamin S. Bloom. (The Free Press, Glencoe, Ill.) 1956. 271 pp. \$6.00.

The material must be ordered direct from the issuing source.

A systematic analysis of basic design in the assessment and prediction of the behavior of normal individuals in complex social situations is provided in this new book. It clarifies the methodological foundations underlying current practices and offers a number of alternatives which will improve predictions from test performance. The applications of each of these alternatives are illustrated by means of concrete studies specifically undertaken for this purpose. The techniques, research designs, and measuring instruments presented will be of interest and use to administrators of educational or training programs.

Personality in Young Children. 2 Volumes: Vol. 1, *Methods for the Study of Personality in Young Children*; Vol. 2, *Colin—A Normal Child*. Lois B. Murphy and Others. (Basic Books, Inc., 59 Fourth Ave., New York 3.) 1956. Vol. 1, 424 pp. \$6.00. Vol. 2, 267 pp. \$4.00.

This work, based on fifteen years of first-hand observations by one of America's foremost child psychologists and her associates, affords new depths of insight into the formation of personality in the young child. Through a series of play and activity techniques, the authors evolve a fresh approach to the understanding of the child's expanding inner life, heretofore largely inaccessible because of his limited capacity for verbal expression. In Volume 1, the techniques are demonstrated in a group setting. In Volume 2, the techniques are applied to the study of a single child.

Psychology of Personality. J. L. McCary, Ed. (Logos Press, Box 273, Cooper Station, New York 3.) 1956. 383 pp. \$6.75.

From the widely varied approaches to the problem of understanding personality that have been discussed during the last decade, six approaches are presented in this volume. The book is an outgrowth of the Annual Lecture Series in Psychology held at the University of Houston in 1954 when the series included a symposium in personality by six leaders in the field. Each contribution is presented as an integrated and detailed system by itself, and the authors are presented alphabetically except for David C. McClelland. His chapter is placed last because it undertakes a measure

of integration by indicating similarities among the various methods before presenting his own viewpoint for understanding personality. While none of the authors believes his approach is the only answer to the problem, each believes his contribution is a step toward the total understanding of personality structure.

PRIVATE SCHOOLS

Directory of Catholic Colleges and Schools. (Natl. Catholic Welfare Conference, Dept. of Education, 1312 Massachusetts Ave., N.W., Washington 5, D. C.) 1956. 156 pp. \$3.25.

Part I of this directory lists universities, colleges, and junior colleges for men and women. Part II lists Diocesan teachers colleges and normal training schools. Part III lists major and minor seminaries. Part IV lists Diocesan superintendents of schools and Catholic Archdioceses and Dioceses approved by Attorney General to accept foreign students in their elementary and secondary schools. Part V lists high schools and academies. Parts VI, VII, and VIII list boarding schools for boys, boarding schools for girls, and boarding schools for boys and girls. Part IX lists Catholic elementary boarding schools and military schools.

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A Parents' Guide to Independent Schools and Colleges. Frank D. Ashburn. (Coward McCann, Inc., 210 Madison Ave., New York 16.) 1956. 253 pp. \$3.75.

This book is a valuable guide for parents, teachers, and counselors on independent schools and secondary education, also on colleges and the college curriculum. The author discusses various kinds of independent schools; he tells simply and directly what kind of a school will best suit a particular boy or girl, how and where to find such a school, how much it will cost, and what the best course is for the individual student. There are case histories illustrative of various points made by the author. He also deals with the transition from school to college, answering questions in regard to admission and college entrance examinations. In conclusion, he discusses the American college and university, with special attention to the use of the humanities.

Private Independent Schools: A Directory and Guide for Parents and Teachers. James E. Bunting, Ed. 9th ed. (James E. Bunting, Box 33, Wallinford, Conn.) 1956. 915 pp. \$7.50.

This directory contains a list of elementary and secondary schools in forty-two states, District of Columbia, Hawaii, and Canada, with descriptive articles on the major American schools. Condensed descriptions of all elementary and secondary schools affiliated with the National Council of Independent Schools are also included. Here is an authoritative, complete source of information about private and special schools throughout the country. An index of all the schools has been placed at the beginning of the book for easy reference.

PSYCHOLOGY

Developmental Psychology. Louis P. Thorpe and Wendell W. Cruze. (The Ronald Press Co., 15 E. 26th St., New York 10.) 1956. 670 pp. \$6.00.

The facts, findings, and interpretations of developmental psychology are here presented in an easily interpreted account, together with applications to the guidance of children and young people. The authors emphasize personal and social adjustments of the individual and review recent findings and interpretations of physical, intellectual, emotional, moral, and social growth, with special attention to environmental influences of the home, school, and

community. Throughout the book, stress is placed on the developing individual's interests, attitudes, and social activities.

†**Psychology for Young People.** Robert M. Goldenson. (Occu-Press, 489 Fifth Ave., New York 17.) 1956. 48 pp. \$1.00. Quantity discounts.

This attractive, illustrated booklet is designed to help young people to face themselves and to face life in a wholesome, well-adjusted manner. Questions on subjects such as getting along with others, confidence, love and marriage, leisure time activities, and discovering your skills are covered.

PSYCHOLOGY, EDUCATIONAL

Psychology in Education. James B. Stroud. Rev. ed. (Longmans, Green and Co., Inc., 55 Fifth Ave., New York 3.) 1956. 617 pp. \$5.00.

This text provides a psychological treatment of practical problems in education and a systematic exposition of psychological data basic to education. Source materials have been drawn from investigations in school situations, as well as those conducted in psychological laboratories, and it is significant that experiments of the laboratory and those of the classroom are mutually supporting. Much of the material in this new edition represents added research or new points of view that have appeared since 1946. This edition contains four new chapters: *Education and Social Class*, *Mental Hygiene and the School Child*, *The Profession of Teaching*, and *The Education of Exceptional Children*.

PUBLIC EDUCATION

How To Get Better Schools. A Tested Program. David B. Dreiman. (Harper & Bros., 49 E. 33rd St., New York 16.) 1956. 267 pp. \$3.50.

This book cites five case histories, each of which shows how a concerned citizenry in a community worked out an effective method of solving a crisis in its schools. Following a short history of the National

A systematic analysis of basic design in the assessment and prediction of the behavior of normal individuals in complex social situations is provided in this new book. It clarifies the methodological foundations underlying current practices and offers a number of alternatives which will improve predictions from test performance. The applications of each of these alternatives are illustrated by means of concrete studies specifically undertaken for this purpose. The techniques, research designs, and measuring instruments presented will be of interest and use to administrators of educational or training programs.

Personality in Young Children. 2 Volumes: Vol. 1, Methods for the Study of Personality in Young Children; Vol. 2, Colin—A Normal Child. Lois B. Murphy and Others. (Basic Books, Inc., 59 Fourth Ave., New York 3.) 1956. Vol. 1, 424 pp. \$6.00. Vol. 2, 267 pp. \$4.00.

This work, based on fifteen years of first-hand observations by one of America's foremost child psychologists and her associates, affords new depths of insight into the formation of personality in the young child. Through a series of play and activity techniques, the authors evolve a fresh approach to the understanding of the child's expanding inner life, heretofore largely inaccessible because of his limited capacity for verbal expression. In Volume 1, the techniques are demonstrated in a group setting. In Volume 2, the techniques are applied to the study of a single child.

Psychology of Personality. J. I. McCary, Ed. (Logos Press, Box 273, Cooper Station, New York 3.) 1956. 383 pp. \$6.75.

From the widely varied approaches to the problem of understanding personality that have been discussed during the last decade, six approaches are presented in this volume. The book is an outgrowth of the Annual Lecture Series in Psychology held at the University of Houston in 1954 when the series included a symposium in personality by six leaders in the field. Each contribution is presented as an integrated and detailed system by itself, and the authors are presented alphabetically except for David C. McClelland. His chapter is placed last because it undertakes a measure

of integration by indicating similarities among the various methods before presenting his own viewpoint for understanding personality. While none of the authors believes his approach is the only answer to the problem, each believes his contribution is a step toward the total understanding of personality structure.

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Citizens Commission, the book then goes into the Commission's findings, drawn from the original Working Guides that the Commission published. The following subjects are covered: the mechanics of citizen participation, the tools to use, areas for citizen action, and our stake in education. Appendix A provides a quiz for citizens' committees, and appendix B lists the state committees.

Public Schools in Our Democracy. Lawrence A. Cremin and Merle L. Borrowman. (The Macmillan Co., 60 Fifth Ave., New York 11.) 1956. 226 pp. \$2.64.

This book tells the story of how American public schools came to be and discusses the many services they render and the many responsibilities they bear. It is concerned with the stake of the public in public education. At the end of each chapter are projects to think about or do that are designed to help make school-conscious citizens—citizens who know how to make judgments about the schools, and who know how to use their knowledge to improve our public education.

The Three R's Plus. Robert H. Beck, Ed. (University of Minnesota Press, Minneapolis 14, Minn.) 1956. 392 pp. \$5.00.

Do the schools still teach the three R's or are they neglecting these fundamentals? Have drill and memorization a place in today's teaching methods? What's happening to the report card? What are the basic ideas behind modern education? In this book, educators themselves give thoughtful and thorough answers to these questions and many others asked by parents and laymen, and explain the concepts, the methods, and the aims that underlie our public school teaching today. Thirty-one experts in various aspects of education contribute chapters in their particular fields, and the book is divided into three sections. The first section deals with the "why" of modern education, the theory behind the practice. The second section discusses the "how"—the practical application of the new concepts in subjects and services. The final section of the book is concerned with issues of interest and includes such controversial problems as the financial support of our schools and the role of religion in the public schools.

PUBLIC RELATIONS

Person to Person. The Classroom Teacher's Public Relations. (Natl. School Public Relations Assn., N.E.A., 1201 16th St., N.W., Washington 6, D. C.) 1956. 48 pp. 75c. Quantity discounts.

This amusingly illustrated handbook supplies many suggestions that will help the classroom teacher to develop warmer, more meaningful relationships with pupils, parents, fellow-teachers, and the community.

The School Administrator and the Press. Benjamin Fine and Vivienne Anderson. (Arthur C. Croft Publications, A Div. of Vision, Inc., New London, Conn.) 1956. 112 pp. \$2.50.

This working manual is essentially a practical course in journalism for administrators and was written by two authors who are well acquainted with the problems both of education and the press. It shows exactly what editors want and spells out how to give it to them. At the same time, it looks closely at the problem from the standpoint of the administrator himself and gives many helpful hints as to the type of news story which will help him most in his daily job.

***Swim Those Channels. A Dramatic Skit on Public Relations.** (Natl. School Public Relations Assn., N.E.A., 1201 16th St., N.W., Washington 6, D. C.) 1956. 7 pp. 25c. Complete set (a copy for each character in cast), \$1.00.

This amusing and useful skit is based on *Person to Person*, the new handbook for classroom teachers published by the National School Public Relations Assn. (See review in this section.)

READING

A Developmental Reading Program for Grades 6 through 9. Practical Ideas in Education. Paul Witty and Margaret Ratz. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. 51 pp. \$1.00. Quantity discounts.

This booklet provides practical suggestions for a developmental program to help pupils in the intermediate grades read better. The booklet begins with a discussion of the particular need for such a program in grades 7, 8, and 9 because of the large numbers of poor readers who stay on in school. Following chapters show how to determine the needs of individual students and discuss word analysis, vocabulary development, and the basic reading skills. Final chapters give helpful program suggestions for each of the three grade levels and procedures for setting up the program.

†**Efficient Reading.** James I. Brown. Alternate ed. (D. C. Heath and Co., 285 Columbus Ave., Boston 16, Mass.) 1956. 302 pp. \$2.75.

Now available in two editions, this title offers a complete course in reading improvement. The *Alternate Edition* follows the general plan of the *First Edition*, but offers an entirely new collection of readings and exercises. Also new in this edition are vocabulary exercises for each reading selection, a Pacing Aid sheet, and a revised Progress Record sheet.

Helping Children Discover Books. Better Living Booklet. Doris Gates, (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. 60c. Quantity discounts.

How can we arouse children's interest in the world of books? How can we best guide their reading? This new *Better Living Booklet* answers these questions for parents and teachers by discussing the reasons why children read, how and when to interest young people in books, and what kind of books to choose. In addition, there are chapters on poetry for children, areas of nonfiction that are of particular interest to young people, the teen-age reader, and the problems of book-buying and choosing books at libraries.

Helping the Non-Reading Pupil in the Secondary School. Harrison Bullock. (Bureau of Publications, Teachers College, Columbia Univ., 525 W. 120th St., New York 27.) 1956. 180 pp. \$3.75.

This book was written to help teachers in meeting the needs of non-reading pupils. Several case histories under the heading "The Non-Reading Pupil in Person" are used to illustrate the author's views; and reading readiness, remedial reading, and the responsibility of the elementary school are discussed. In conclusion, the school's responsibility to the non-reading pupil is stressed. A comprehensive bibliography, including instructional materials and tests, is also supplied.

†**How To Improve Your Reading.** Paul Witty (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. 374 pp. \$4.48. Quantity discounts.

This new text will help elementary and junior high school students to develop better reading skills through reading exercises and tests of reading rate, comprehension, and vocabulary. The result of many years of research in the teaching of reading, the book translates the latest research into action and will help students make higher grades, read with more pleasure and understanding, and increase their reading rate and comprehension. Practical reading lessons, reading exercises, a progress folder, and a 185-title bibliography arranged by interest area are included. Because the text is self-administering, teachers are freed from time-consuming recording tasks. The self-evaluating feature helps teachers adapt instruction to the widely varying needs of each classroom.

How To Increase Reading Ability. Albert J. Harris. 3rd ed. (Longmans, Green and Co., Inc., 55 Fifth Ave., New York 3.) 1956. 633 pp. \$5.25.

The new edition of this guide to developmental and remedial methods has been thoroughly revised and considerably enlarged. It is a comprehensive treatment of the subject and should be helpful to the classroom teacher and the reading clinician. The book includes discussion of differing points of view, and contains practical applications with specific materials. The appendixes contain a list of tests, graded lists of books for retarded readers, and a list of publishers of other useful materials.

The material must be ordered direct from the issuing source.

Positions in the Field of Reading. Kathryn Imogene Dever. (Bureau of Publications, Teachers College, Columbia Univ., 525 W. 120th St., New York 27.) 1956. 165 pp. \$4.25.

This study is an outgrowth of the need to know more about the positions that have evolved as a result of recent developments in the field of reading. The author sent out 3,000 questionnaires to members of the National Association for Remedial Teaching and the International Council for the Improvement of Reading Instruction. Responses revealed that major functions were teaching, testing and diagnosis, supervision, and counseling. Using the materials thus gathered, administrators can better appraise their own programs and staffing; teachers will gain a clearer understanding of the help they can expect from reading specialists; and reading specialists themselves will benefit from the descriptions of their jobs.

***Sailing into Reading. How Your Child Learns To Read in the Elementary School.** (Natl. School Public Relations Assn., N.E.A., 1201 16th St., N.W., Washington 6, D. C.) 1956. 40 pp. 50c. Quantity discounts.

This new handbook was written to help parents to understand modern methods of teaching reading throughout the elementary grades. It contains many suggestions for ways in which parents can help at home to sharpen and strengthen the reading skills their child is learning in school.

The Teaching of Reading and Writing. An International Survey. William S. Gray. UNESCO Monographs on Fundamental Education 10. (UNESCO and Scott, Foresman and Co., 433 E. Erie St., Chicago 11.) 281 pp. \$3.00.

To educators in all countries, Dr. Gray's survey should be of practical and cultural interest. Findings from research on an international scale are brought together, and the psychological bases of instruction in reading and writing are shown to be the same in all countries and with all peoples. These bases are set forth clearly and should serve to illuminate thinking on various confused or controversial issues. Indicating

the scope of the book, some of the chapter titles are: *Nature of the Reading Process in Various Languages; Reading Attitudes and Skills Essential to Functional Literacy; Methods of Teaching Reading; Findings of Research that Help in the Choice of Methods; Nature and Organization of Reading Programs for Children; and Teaching Handwriting to Children.*

RECREATION

***How To Choose a Camp for Your Child.** Ernest Osborne. Public Affairs Pamphlet No. 231. (Public Affairs Committee, 22 E. 38th St., New York 16.) 1956. 28 pp. 25c.

Parents will receive valuable information from this booklet if they are considering sending any of their children to a summer camp. Different kinds of camps are described with suggestions as to which might be suitable for a particular child. A checklist for parents to answer before deciding to send their child to camp is included.

Omnibus of Fun. Helen and Larry Eisenberg. (Association Press, 291 Broadway, New York 7.) 1956. 625 pp. \$7.95.

This encyclopedia contains the basic principles for recreational leadership with thousands of ways to help everybody of all ages to relax, smile, and enjoy others. Its many suggestions will provide entertainment for all different types of occasions for pre-teens, teens, young adults, and older people; and a comprehensive table of contents as well as a detailed index make the materials readily available. The book will be useful at home, school, church, community center, playground, camp, or wherever people of all interests gather together indoors or out.

REMEDIAL EDUCATION

Diagnostic and Remedial Teaching. Glenn Myers Blair. Rev. ed. (The Macmillan Co., 60 Fifth Ave., New York 11.) 1956. 409 pp. \$5.00.

This book has been written to supply teachers, principals, and other school people with practical and concrete suggestions for carrying out remedial programs. It should be especially helpful as a guide to teachers who need specialized instruction in dealing with children who have learning disabilities. Part I deals with the problem of improving reading; Part II is devoted to remedial work in the areas of arithmetic, spelling, handwriting, and English fundamentals; and Part III is concerned with such matters as how to make a case study and how to prepare for remedial teaching.

RESPONSIBILITY

††**Beginning Responsibility: Being on Time.** (Motion picture with teacher's guide.) Wilbur Alden Yauch, Educational Collaborator. (Coronet Instructional Films, 65 E. South Water St., Chicago 1.) 1956. 1 reel. 11 min., 16 mm., sound. Color \$100.00 or B & W \$55.00. Write Coronet for name of nearest rental library, preview or purchase.

In this film for the lower grades, Jimmy sees how important promptness is for firemen and engineers and learns to overcome his own bad habit of being late by getting ready in advance and by estimating how long it takes to get things done.

SCHOLARSHIPS AND FELLOWSHIPS

Background for a National Scholarship Policy. Elmer D. West, Ed. Compiled under the supervision of the Subcommittee To Correlate Basic Data for a National Scholarship Policy of the Committee on Relationships of Higher Education to the Federal Government. (Amer. Council on Education, 1785 Massachusetts Ave., N.W., Washington 6, D. C.) 1956. 160 pp. \$1.50.

This report should be of assistance to all those who have an interest in the urgent problem of helping more of our capable high school students go on to college. In 1954, the American Council's Committee

on Relationships of Higher Education to the Federal Government requested the appointment of a Subcommittee on National Scholarship Policy. As a result, a project was organized under the direction of the Subcommittee to correlate basic data for a national scholarship policy. Information was gathered from many sources, and the findings are presented in this report. Five sections include: (1) *The Problem*, which gives data on the enrollment picture, college costs, and money available for scholarships; (2) *Sources of Funds*, which deals with various fund sources such as industries, alumni, labor unions, foundations, colleges, and the Federal Government; (3) *Motivational Factors Relating to College Attendance*, which discusses various characteristics presumed to influence attendance at college; (4) *The Administration of Scholarship Programs*, which includes references to general and specific problems in this area; and (5) *Studies Needed*, which suggests additional research that needs to be done in the field of scholarship awards. An extensive bibliography adds value to the study.

***Scholarship Information Sources for Educational and Vocational Counselors.** Rev. ed. (Russell J. Fornwalt, Big Brother Movement, 33 Union Sq., W., New York 3.) 1956. 7 pp. 25c.

In alphabetical order, this leaflet lists many organizations offering scholarships and fellowships, and brief information is given about each one. Publications on the subject are also included.

You Can Win a Scholarship. Samuel C. Brownstein and Mitchel Weiner. (Baron's Educational Series, Inc., 343 Great Neck Rd., Great Neck, N. Y.) 1956. 429 pp. Cloth, \$4.95. Paper, \$2.98.

This book will be useful to teachers, counselors, and students because it explains how and where to apply for the many scholarships, totalling \$40,000,000, offered by colleges, government, and private organizations. It also furnishes expert advice and training aids for making top grades in competitive scholarship examinations.

SCHOOL ADMINISTRATION

Administrative Leadership in the Elementary School. Hanne J. Hicks. (The Ronald Press Co., 15 E. 26th St., New York 10.) 1956. 456 pp. \$5.00.

This book is a compact treatment of the whole elementary school program and will be valuable as a reference for seminar groups and for all individuals who want to know how to improve the quality of educational leadership. In each of its seven parts, the book deals with a fundamental leadership problem. Workable methods of improvement are supplied, and these methods apply directly to the many different leadership problems existing today in elementary schools throughout the country. Preceding each of the twenty chapters is a chart depicting the significant relationships the chapter discloses.

‡**The 1956 School Building Filmstrip.** (Amer. Assn. of School Administrators, N.E.A., 1201 16th St., N.W., Washington 6, D. C.) 1956. 35mm. \$6.00. No arrangements for rental. Not sent on approval.

This filmstrip shows the country's newest schools, some of them still in the construction stage, under a wide range of climatic and geographic conditions. It includes schools in densely populated metropolitan centers, in smaller towns and cities, and in consolidated rural districts. It gives up-to-date information and ideas about the school building program and shows how to get the most for the school building dollar.

Patterns of Educational Leadership. Vivienne Anderson and Daniel R. Davies. (Prentice-Hall, Inc., Englewood Cliffs, N. J.) 1956. 248 pp. \$3.95.

By the use of actual case studies, the authors of this book enable the reader to project himself into a number of real-life situations involving leadership problems in our schools today. Subjects covered are the curriculum, the community school, parents, school-community relations, the nonteaching staff, the student body, and developing faculty and personal lead-

ership. Following each incident, related discussion guides focus attention on the basic techniques and principles of democratic administration involved in the incidents. Each chapter also presents a briefly annotated bibliography of related readings.

School Board-Superintendent Relationships. Thirty-fourth Yearbook. (Amer. Assn. of School Administrators, N.E.A., 1201 16th St., N.W., Washington 6, D. C.) 1956. 502 pp. \$5.00. Quantity discounts.

This practical yearbook, prepared by board members and superintendents working together, offers tested ideas for school board-superintendent relationships. Opening chapters give a general picture of the areas in which the board and the superintendent work; the next four chapters deal with basic ways of working together—getting new board members oriented, holding board meetings, dealing with the press—and show the processes through which school policies are produced. There are also chapters on the school program, personnel, plant, and finance, and the responsibilities of board and superintendent in these functions are clearly defined. The final chapter discusses some of the problems our schools will face in the future and emphasizes that the school board-superintendency team must offer strong leadership if these problems are to be solved. A roster of members of the AASA, listed by states, is included.

SEX EDUCATION

The Dutton Series on Sex Education. Marion O. Lerrigo and Helen Southard in consultation with Milton J. E. Senn, M.D. (E. P. Dutton & Co., Inc., 300 Fourth Ave., New York 10.) 1956. Sex Facts and Attitudes, 88 pp. \$2.50. A Story about You, 63 pp. \$2.00. What's Happening to Me? 64 pp. \$2.00. Parents' Privilege, 64 pp. \$2.00. Learning about Love, 64 pp. \$2.00.

All five volumes in this series have been approved by the Joint Committee on Health Problems in Education of the National Education Association. Each volume is illustrated with diagrams and sketches in color and black and white photographs.

Sex Facts and Attitudes is a discussion of the physical and emotional aspects of sex addressed to all adults who have responsibility for the sex education of children or youth. *A Story about You* tells simple facts about birth and growth for the child from 9 to 12. *What's Happening to Me?* gives a frank discussion of the physical, mental, and emotional changes in boys and girls from the ages 12 to 15, and is written for the junior high school level. *Parents' Privilege* describes how, when, and what to tell your child about sex and what parents should tell children from 3 to 9 about anatomy, conception, and birth. *Learning about Love* is a straightforward discussion for young people of both sexes, from 16 to 20 years of age, about healthy attitudes toward sex and marriage.

*† **Finding Out about Ourselves.** *Junior Life Adjustment Booklet.* Lester A. Kirkendall. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. 40 pp. 50c. Quantity discounts.

What happens to your body as it matures? How does life begin? How does birth occur? This booklet for boys and girls in upper elementary and junior high school answers the questions that these young people have about sex, birth, heredity, and adolescent changes. In a clear, easy-to-read manner, the booklet describes the various stages we all must go through as we develop from a boy or girl into a man or woman, and tells how people think and feel about such things as love, sex, growing up, being a man, being a woman, and having children. Attractive illustrations add value and interest for young people.

Helping Children Understand Sex. *Better Living Booklet.* Lester A. Kirkendall. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. 48 pp. 60c. Quantity discounts.

This booklet, designed for parents and teachers, explains how children develop sexually and discusses what adults can do to help them acquire healthy attitudes toward sex. First, the author discusses the preschooler, then the child from 6 to 12, then the teen-ager, and finally, he describes the role of the school and other community agencies in sex education. The

booklet suggests many ways in which parents and teachers can help their children and students and provide them with constructive sex information.

Problems of Adolescents. H. Edelston, M.D. (Philosophical Library, Inc., 15 E. 40th St., New York 16.) 1956. 174 pp. \$3.75.

This book is primarily the record of an experiment the author conducted in sex education with a group of adolescents. It will be of value to teachers, parents, club leaders, religious workers, and social welfare workers generally. The book treats the subject of sex frankly and is a thought-provoking study which should be helpful to all who work with young people.

Sex Attitudes in the Home. Ralph G. Eckert. (Association Press, 291 Broadway, New York 7.) 1956. 242 pp. \$3.50.

The purpose of this book is to help parents to approach the sex education of their children constructively and with confidence. Some of the stages through which children go in the process of maturing are indicated; and learning experiences, naturally related to each of these stages, are suggested. Practical answers to questions are presented within an ethical and psychologically sound framework, and many suggestions will put the parent "at ease" in coping with each situation. A bibliography of books and pamphlets on sex may be found in the appendix.

SOCIAL AND PERSONAL ADJUSTMENT

* **Coming of Age: Problems of Teen-Agers.** Paul H. Landis. Public Affairs Pamphlet No. 234. (Public Affairs Committee, 22 E. 38th St., New York 16.) 1956. 28 pp. 25c.

This booklet supplies helpful information to counselors, parents, teachers, and young people themselves, on the problems faced by teenagers. Among other suggestions for those in charge of adolescents, it contains two rules: *Be slow to criticize* and *Be*

The material must be ordered direct from the issuing source.

quick to sympathize. Some of the problems treated are inferiority feelings, day-dreaming, sex problems, temperamental traits, religion, morals, and "right" conduct.

††**Courtesy at School.** (Motion picture with teaching guide.) Emil L. Larson, Educational Collaborator. (Coronet Instructional Films, 65 E. South Water St., Chicago 1.) 1956. 1 reel. 11 min., 16mm, sound. Color \$100.00 or B & W \$55.00. Write Coronet for name of nearest rental library, preview or purchase.

In this film for primary grades, a boy and his classmates learn that courtesy means thinking of others. They also learn that being courteous helps them to enjoy their work and play.

†**Facts of Life and Love for Teen-Agers.** Evelyn Millis Duvall. 2nd ed. (Association Press, 291 Broadway, New York 7.) 1956. 426 pp. \$3.50.

This revised edition of a well-known book for teen-agers contains much new material that will be useful. About one fourth of the book presents the psychology of sex, with facts on what causes sexual growth and how human beings conceive and bear children. The balance of the book deals with subjects that many teen-agers ask questions about—facts needed to gain self-confidence, poise and social acceptance during adolescence, and preparing for a happy marriage at home. It is an honest guidebook that should help any teen-ager to enjoy growing up with as few problems as possible. Illustrations and cartoons add value to the text.

††**Fairness for Beginners.** (Motion picture with teacher's guide.) Marvin D. Glock, Educational Collaborator. (Coronet Instructional Films, 65 E. South Water St., Chicago 1.) 1956. 1 reel. 11 min., 16mm, sound. Color \$100.00 or B & W \$55.00. Write Coronet for name of nearest rental library, preview or purchase.

This film for primary grades shows chil-

dren that whether they are working in their room, playing outside, or taking turns at the drinking fountain they can find ways of being fair. By sharing, taking turns, choosing fairly, and respecting the rights of others, the children in the film make theirs a happy class.

††**Good Grooming for Girls.** (Motion picture with teacher's guide.) Elizabeth S. Avery, Educational Collaborator. (Coronet Instructional Films, 65 E. South Water St., Chicago 1.) 1956. 1 reel. 11 min., 16mm, sound. Color \$100.00 or B & W \$55.00. Write Coronet for name of nearest rental library, preview or purchase.

This film for junior high, senior high, or college levels shows girls how a well-planned and cared-for wardrobe, attention to hair, nails, teeth, personal daintiness, good posture, and proper diet and rest, all help to give one an attractive appearance.

††**Guidance Stories—Six Filmstrips.** (Encyclopedia Britannica Films, 1125 Central Ave., Wilmette, Ill.) 1956. 6 filmstrips average 46 frames each, color. Series of 6 in box, \$36.00. Individual filmstrips, \$6.00.

Each of these filmstrips presents a guidance problem important to primary grade boys and girls. Captions under the pictures carry each story along and are designed for the children themselves to read and review. Discussion questions are built into the filmstrips to increase their value. The titles of the filmstrips are: *Sharing with Others*, *Playing Fair*, *New Friends—Good Friends*, *One Kind of Bravery*, *Taking Care of Your Things*, and *Sticking to Your Job*.

††**How Shall We Live? A Teen-Age Discussion Series of Filmstrips.** (The Jam Handy Organization, School Service Dept., 2821 E. Grand Blvd., Detroit 11, Mich.) 1956. 5 filmstrips. 35 mm. 226 frames, color. Complete series including 33 1/3 r.p.m. records and five meeting manuals, \$49.00 plus sales tax, if any, and postage.

The purpose of this series of filmstrips is to create questions that will spark discussion groups of young people. The subjects treated are: *Leading and Following*; *Feelings about Others*; *Choosing*; *Giving and Taking Advice*; and *The Way We Look at Things*. The class levels are junior and senior high school, and the series will be especially useful in guidance, home and family living, and social studies.

Lilly Daché's Glamour Book. Lilly Daché. Dorothy Roe Lewis, Ed. (J. B. Lippincott Co., E. Washington Sq., Philadelphia 5, Pa.) 1956. 315 pp. \$3.95.

In this book, Lilly Daché explains the finer points of this thing called glamour with such enthusiasm that any feminine reader will find herself making a mental checkup on her outlook on life, face, figure, hair, clothes, posture, speaking voice, and home. It gives basic information that transcends changing styles and passing years.

***†What Do You Think About?** (Public Relations Services Div., General Electric Co., 1 River Rd., Schenectady 5, N. Y.) 1956. 7 pp. Free to teachers.

This booklet contains three articles of value to high school students. They are entitled: *Why Think for Yourself?* *Why Get Along with Others?* and *Why Bother about Politics?*

STUDY TECHNIQUES

†How To Be a Better Student. J. Wayne Wrightstone. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. 96 pp. \$1.56. Quantity discounts.

This new illustrated activity-text offers students in grades 7 through 9 many suggestions for improving their work in all school subjects. Charts and self-quizzes help students to evaluate and improve their present study methods, and a special chart enables them to compare their study skills as they begin reading the book with their study skills after they have finished read-

ing it. The text covers important topics such as studying, listening, reading, using the library and sources of information, taking notes, thinking more clearly, participating in class, and taking tests more successfully. The book will be valuable for how-to-study units in subject classes, guidance classes, and homerooms.

†How To Study. Ralph C. Preston and Morton Botel. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. 128 pp. \$1.80. Quantity discounts.

Designed for classroom use in how-to-study units, this activity-text will help high school students (in grades 9-12) develop practical study techniques. It discusses planning study time, a special "mastery technique" of study, preparing for the taking of examinations, building a vocabulary, listening, reading, and note taking. Checklists, activities, and frequent reviews throughout the text help students to put the new techniques to work in a practical way.

***†Make Your Study Hours Count.** *Junior Life Adjustment Booklet.* C. d'A. Gerken and Alice Kemp. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. 40 pp. 50c. Quantity discounts.

This booklet was written to help upper elementary and junior high boys and girls to be more successful in school. First, suggestions are given on how to analyze work-and-play habits realistically and form a blueprint for each day's activities. Then, information and tips are given on effective study habits, reading, writing themes, the "search" on which research is built, and many other subjects. A final chapter discusses the "payoff" in terms of learning and time for fun activities.

†Study Is Hard Work. William H. Armstrong. (Harper & Bros., 49 E. 33rd St., New York 16.) 1956. 167 pp. \$2.00.

This book, the outgrowth of a course which has been remarkably successful in preparing students for college, will help students

develop a constructive and realistic attitude toward study. Most of the text consists of helpful hints about how to develop good study habits, how to organize, how to listen, how to read, how to write, and how to prepare for tests. The book has been tested by use in several preparatory schools and also with college freshmen.

†**Tips — To Improve Personal Study Skills.** The New York State Counselors Assn. (Delmar Publishers, Inc., Mountainview Ave., Albany 5, N. Y.) 1956. 73 pp. \$1.00. Educational discounts.

This amusingly illustrated book contains just what its title implies, many valuable tips on how to improve personal study skills. Examples of study tips discussed are: Take and make good notes; become a skillful reader; and know how to use the library and research materials. A review test at the end of the book will help students find out how much they have learned about improving study skills.

TEACHERS

The Liberal and Technical in Teacher Education. Merle L. Borrowman. (Bureau of Publications, Teachers College, Columbia Univ., 525 W. 120th St., New York 27.) 1956. 247 pp. \$5.00.

This carefully documented study presents a scholarly analysis of differing views on teacher education. On the one hand is the necessity to train individuals to perform efficiently the specialized technical tasks assigned to them. On the other hand is the need to insure that each person systematically considers the far-flung implications of his vocational and avocational decisions. The author discusses differences of opinion which have arisen over such issues as: (1) discipline-oriented courses as opposed to problem-centered experiences; (2) the stress on a technical as opposed to a philosophical approach to the professional sequence; (3) the ideal use of foundational theory in the specialized program; and (4) the development of the laboratory-experience programs in opposition to the traditional apprenticeship approach to student teaching.

The New Teacher Comes to School. Glen G. Eye and Willard R. Lane. (Harper & Bros., 49 E. 33rd St., New York 16.) 1956. 376 pp. \$4.50.

This is the first text to be devoted wholly to new teachers in the schools. It discusses the new teachers' problems, their special needs, and ways of expediting their adaptation to school and community. The authors feel that at a time when the most serious losses in teaching personnel are in their first year of experience, it is important that special efforts should be directed toward increasing the holding power of the profession. The book should serve as a stimulus and valuable guide to those concerned with planning induction activities for new teachers, PTA organizations, and school boards. Prospective and experienced teachers will also find it helpful.

Professional Problems of Teachers. Albert J. Huggett and T. M. Stinnett. (The Macmillan Co., 60 Fifth Ave., New York 11.) 1956. 468 pp. \$5.25.

This work brings together in a single volume basic information about the professional problems with which all teachers sooner or later will have to deal. While emphasis has been given to the use of the book for the professional growth of young teachers and in the preservice preparation of teachers, it will also be useful as a source book in the work of various in-service organizations. The volume presents material that can be used to advantage by committees and discussion groups of experienced teachers. Some of the topics included are the professional advancement of teachers, professional salary policies for teachers, the rating of teachers, retirement systems, ethics, and the certification of teachers and accreditation of teacher education.

A Teacher Is a Person. Charles H. Wilson. (Henry Holt and Co., Inc., 383 Madison Ave., New York 17.) 1956. 285 pp. \$3.75.

In this volume, Dr. Wilson has made a significant contribution to a better understanding of the teacher and his role in modern education. With a warm and hu-

merous style, he has written a most unusual and challenging book on his profession. He uses his own classroom experiences to humanize and illustrate his ideas on education.

TESTING AND EVALUATION

ITED Research Manual—Scores on the Iowa Tests of Educational Development as Guides to College Planning. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) \$3.00.

Research indicates that the *Iowa Tests* are highly accurate and useful as predictors of college success, and this new manual summarizes the relevant research. The material includes: (1) a chart for estimating probable scores on College Entrance Examination Board Tests on the basis of ITED scores; (2) a chart for estimating probable scores on the Selective Service College Qualification Test; (3) a table showing students' expected grade average, in their freshman year in college, in three types of colleges; (4) average high school ITED profiles of students who currently are attending college; (5) average high school ITED profiles of students who eventually graduate from college; and (6) average high school ITED profiles of students who graduate from college with majors in various subject-matter fields. The manual will provide help for counselors, teachers, and school administrators in identifying and counseling students whose scores show a high level of college aptitude.

Measurement and Evaluation for the Secondary-School Teacher. Georgia Sachs Adams and Theodore L. Torgerson. (The Dryden Press, 31 W. 54th St., New York 19.) 1956. 658 pp. \$5.75.

This volume has been prepared to provide secondary-school teachers with a functional approach to measurement and evaluation. Emphasis throughout is upon the student and his problems, and techniques of measurement and evaluation are presented as methods of studying the problems, and as

aids in preventing serious scholarship and behavior difficulties. An opportunity is provided the beginning teacher to learn by doing, through the solution of practical problems appearing at the end of each chapter, through the analysis of the intelligence-aptitude, and achievement-test scores provided in an appendix, through the evaluation of standardized tests, and through the study of high school students by means of both formal and informal techniques.

The Personal and Social Development Program. Kindergarten through Grade 9. John C. Flanagan. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. Review set, \$2.25.

This unusual new program is designed to help classroom teachers to develop "good citizenship" through guiding the actual behaviors of their pupils. The program also provides helpful information for parent conferences, pupil conferences, and report cards. In this program, "critical incidents" of behavior are recorded by the teacher at the end of the school day. This information can then be used as a basis for planning individual and group action for the development of desirable personal and social behavior. Here are the key points in the program: (1) Only facts are recorded—the teacher writes down what happens as incidents occur, without evaluation; and (2) facts can be classified—the record then becomes a graphic record of changes and growth in each child's behavior pattern.

***Summary of Investigations No. 3. California Test of Mental Maturity.** James C. Coleman. (California Test Bureau, 5916 Hollywood Blvd., Los Angeles 28, Calif.) 1956. Free upon request.

This summary of the *California Test of Mental Maturity* reviews studies of the statistical properties of the test instrument itself, and also reviews general findings pertinent to the use of CTMM for diagnostic and research purposes.

The material must be ordered direct from the issuing source.

†**Taking a Test. How To Do Your Best.** Herschel T. Manuel. (World Book Co., Yonkers-on-Hudson, N. Y.) 1956. 77 pp. 95c. Textbook discounts.

Presented in an informal and uncomplicated manner, this booklet has been prepared especially for the test taker in senior high school and college. It will help the test taker to achieve a better understanding of tests and his reasons for taking them, to discover good test-taking practices, and to obtain actual experience in taking a variety of tests. The booklet is divided into five sections: (1) *Testing and You*; (2) *What You Should Know about Tests*; (3) *What You Should Know about Types of Test Materials*; (4) *What You Should Know about the Way To Take Tests*; and (5) *Exercises for Practice*. In this last section, the student may actually apply what he has learned earlier.

TESTS

§**Brainard Occupational Preference Inventory, Form R—Revised Manual.** Paul P. Brainard and Ralph T. Brainard. (The Psychological Corp., 522 Fifth Ave., New York 36.) 1956. Specimen set, 35c.

This new manual supplies specific information for administration, scoring, and interpretation of scores of the *Brainard Occupation Preference Inventory*. There has also been a revision of format of the inventory and a few minor changes in some of the test items. The inventory is a standardized measure of occupational interests for use in educational and vocational planning. Scores in six broad occupational fields for each sex are yielded. Both boys and girls obtain scores in the fields identified as *Commercial*, *Mechanical*, *Professional*, *Esthetic*, and *Scientific*. Only boys answer the items which yield an *Agricultural* score, and only girls answer the items for a *Personal Service* score. The inventory is intended for students in grades 8-12 and adults, and can be administered in about 30 minutes.

§**Concept Mastery Test, Form T.** Lewis M. Terman. (The Psychological Corp., 522 Fifth Ave., New York 36.) 1956. Specimen set, 35c.

This new test is a measure of ability to deal with abstract ideas at a high level and is suitable for administration to college juniors or seniors and to graduate students. The test consists of two parts: (1) the identification of synonyms and antonyms, and (2) the completion of analogies. The items included draw on concepts from a wide variety of subject-matter fields, such as mathematics, history, literature, music, and the physical and biological sciences. There is no time limit for the test, but those for whom it is intended will usually complete it within forty minutes. The manual gives full information on administration, scoring, norms, and statistical data.

§**Gordon Personal Inventory—1956 Manual.** Leonard V. Gordon. (World Book Co., Yonkers-on-Hudson, N. Y.) 1956. Included with *Gordon Personal Profile* in one specimen set, 50c.

This new manual is available for use with the *Gordon Personal Inventory*, designed for individual counseling and vocational guidance in high school or college and for personnel selection in industry. The inventory gives measures of four aspects of personality which are significant in the daily functioning of the normal person—*Cautiousness* (C), *Original Thinking* (O), *Personal Relations* (P), and *Vigor* (V). The inventory is a companion instrument to the *Gordon Personal Profile* which measures four additional traits which have been found to be important in determining the adjustment of the individual in educational, social, and industrial situations. The two instruments may be used together to provide an economical coverage of eight important factors in the personality domain. The inventory is easily administered and scored; extensive guides for interpretation are given in the manual.

§Kuder Preference Record — Occupational, Form D. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. Review set (includes one sample key), \$2.00.

This new form provides interest scores for specific occupations, rather than broad areas as do the *Vocational and Personal Forms* of the *Kuder Preference Record*. Form D scores indicate how similar a person's interests are to the interests of people employed in specific occupations. At the present time, separate answer keys are available for twelve specific occupations, but the number of occupations keyed is constantly growing. An accompanying Research Handbook describes the research methods that were employed in the development of Form D and includes procedures for local development and validation of scales for specific occupations. The Occupational Form also includes a verification key that provides a check on the reliability of the subject's answers. Form D contains only 100 items, and can be administered in 20 to 30 minutes. Up-to-date lists of occupational keys can be obtained by writing to the SRA Sales Service Department.

§Madden-Peak Arithmetic Computation Test—1956 Manual. Richard Madden and Phillip Peak. (World Book Co., Yonkers-on-Hudson, N. Y.) 1956. Specimen set, 35c.

The purpose of this test is to provide a measure of skill in performing the basic operations of arithmetic, and it is intended chiefly for use at the high school and adult levels. However, it may also be used satisfactorily as early as the middle of the 7th grade. The total test contains 73 items and is made up of five parts, each of which measures separate skills. Although the test itself bears a 1955 copyright, it was not released until the 1956 manual was available. This manual gives full directions for administration, scoring, and interpretation, as well as information on validity and reliability.

§New York Test of Arithmetical Meanings—Primary Grades. J. Wayne Wrightstone and Others. (World Book Co., Yonkers-on-Hudson, N. Y.) 1956. Specimen set, 50c.

This test provides objective evidence of the degree to which the child has acquired the understanding and insight needed for development and growth in arithmetic power. Since the test measures not only actual achievement, but also mastery of those concepts necessary for more advanced work, it should be useful in guiding arithmetic learning. There are two levels of the test—*Level One*, for use during the last half of Grade 1 and the beginning of Grade 2, and *Level Two*, for use during the last half of Grade 2 and the beginning of Grade 3. Designed primarily to be used by teachers, the test is easy to administer and score. The test material at both levels is entirely pictorial.

§Occupational Interest Inventory. Edwin A. Lee and Louis P. Thorpe. Rev. ed. (California Test Bureau, 5916 Hollywood Blvd., Los Angeles 28, Calif.) 1956. Specimen set (any one level), 50c.

This inventory is designed to aid in discovering the basic occupational interests of the individual so that he may more intelligently plan a program that will result in his being a successful employee or a competent student. An *Intermediate Battery* for junior high students and average adults, and an *Advanced Battery* for senior high and college students, and for superior adults are available. This new edition provides a number of improvements over the earlier edition. The answer sheet has been revised to permit more simplified machine and hand scoring, nine items in the inventory have been replaced, and the format improved. Fields of interest identified are: *Personal-Social, Natural, Mechanical, Business, The Arts, and The Sciences*. Types of interest identified are: *Verbal, Manipulative, and Computational*. In addition, the inventory gives a measure of a student's level of interest.

§Seashore Measures of Musical Talents—Revised Manual. Carl E. Seashore, Don Lewis, and Joseph G. Saetveit. (The Psychological Corp., 522 Fifth Ave., New York 36.) 1956. Manual, 60c. Write for other prices.

This manual replaces the previous manual of instructions and interpretation for the *Seashore Measures of Musical Talents*. Although not all of the facets of musical aptitudes are known, some fundamental capacities can be assessed, and this test provides separate measures for six of these capacities: pitch, loudness, rhythm, time, timbre, and tonal memory. The test is designed for use with students from the fourth grade level up. Although norms are presented only for various educational levels, the tests have also been successfully used with adults.

§SRA Achievement Series, Form B—for Grades 2 through 9. Louis P. Thorpe, D. Welty Lefever, and Robert A. Naslund. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. Review set, grades 2-4, 50c. Review set, grades 4-6 or 6-9, \$1.35 each. Complete review set, grades 2-9, \$3.00.

Designed to measure pupil mastery of basic skills and the effectiveness of the school curriculum, the *SRA Achievement Series* is available in a new alternate form—Form B. This coordinated achievement test battery provides schools with an integrated testing program for grades 2 through 9, and test items vary with each battery as the curriculum varies for each grade. The series includes: *The Elementary Battery* for grades 2-4; *the Intermediate Battery* for grades 4-6; and *the Junior High School Battery* for grades 6-9. Each battery is devoted to four basic learning areas, and the tests present items in problem situations typical of everyday life. These items have been selected after extensive research into education programs so that the tests measure what educators consider to be the important essentials of learning. The manuals suggest a time schedule for testing, and the complete battery for each age level can be administered in about five hours. The tests are available in three editions so that schools may choose the one most suitable to their needs.

§SRA College Admission Test. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. Write for further information.

This new test is a measure of ability to succeed in college, with special emphasis on ability in the critical academic skills. First administered to 12,753 college students on a nation-wide basis in the fall of 1954, the test provides a verbal score (V), a quantitative score (Q), and a total score (T). It measures (1) *verbal relations* (synonyms, antonyms, sentence completions, and verbal analogies); (2) *quantitative reasoning*; (3) *reading comprehension*; and (4) *data interpretation* (ability to interpret charts, graphs, tables, and maps). The test may be used to predict college freshman grades and to counsel incoming college freshmen in educational and vocational planning. A complete scoring, reporting, and research service is available.

§SRA High School Testing Programs. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. Write for further information.

This new testing program consists of a battery of tests specifically tailored to the needs of individual schools for information on entering freshmen in the areas of scholastic aptitude, specific subject interest, and achievement. Test results may be used to (1) determine which students will be admitted to high schools with limited enrollments; (2) assess ability to do ninth-grade academic work; (3) classify incoming ninth-graders according to ability; (4) place incoming freshmen in general or academic curricula; (5) identify strengths and weaknesses of incoming ninth-graders; and (6) provide data for educational and vocational guidance. A complete scoring, reporting, and statistical service is available, including reports of students' scores in each area tested, ranking, comparison with national norms, and interpretative student profiles.

§SRA Typing Adaptability Test. Mary Tydaske and Clem White. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. Review set, 75c.

This test is useful in counseling or selection for clerk-typist occupations. It measures important on-the-job skills such as the ability to: follow directions, type a rough draft from copy corrected in long-hand, type information on forms, type tabular material and columns of figures, and type in block form and center effectively. The manual gives complete directions for administering, scoring, and interpretation. The administration time is approximately 45 minutes.

§Stanford Achievement Test—Form N. Truman L. Kelley and Others. (World Book Co., Yonkers-on-Hudson, N. Y.) 1956. Specimen set, primary or elementary battery, 35c. Specimen set, intermediate or advanced battery, 50c.

With the publication of this fifth form of the *Stanford Achievement* series, the present edition is now available for school testing programs in five equivalent forms—J, K, L, M, and N. These achievement tests are designed to measure the important knowledges, skills, and understandings commonly accepted as desirable outcomes of the major branches of the elementary curriculum. Careful curriculum research and prepublication experimentation were undertaken to insure valid measurement of present-day educational objectives and recognition of present-day teaching procedures. The present edition is organized into four batteries: *Primary Battery* for grades 1.9 to 3.5; *Elementary Battery* for grades 3.0 to 4.9; *Intermediate Battery* for grades 5.0 to 6.9; and *Advanced Battery* for grades 7.0 to 9.9. Percentile norms, by grade, are furnished in the manual of directions, permitting interpretation of each pupil's performance in relation to that of other pupils of similar grade level. Complete directions for administration, scoring, and interpretation are also included.

§Survey of Study Habits and Attitudes (SSHA) — Revised Manual. William F. Brown and Wayne H. Holtzman. (The Psychological Corp., 522 Fifth Ave., New York 36.) 1956. Specimen set, 60c.

This revised manual supplies new data on the *Survey of Study Habits and Attitudes*, indicating that this survey is a valid predictor of academic achievement in high school and college. The purposes of the SSHA are: (a) to identify students whose study habits and attitudes are different from those of students who earn high grades; (b) to aid in understanding students with academic difficulties; and (c) to provide a basis for helping such students to improve their study habits. The instrument is easily administered, and full instructions for administration, scoring, and using results are given in the manual.

VOCATIONAL EDUCATION

Vocational Education and Practical Arts in the Community School. Harold M. Byram and Ralph C. Wenrich. (The Macmillan Co., 60 Fifth Ave., New York 11.) 1956. 512 pp. \$5.50.

The primary purpose of this book is to help local administrators, members of boards of education, teachers, and the people of a community (1) to increase the availability and effectiveness of those aspects of the school program designed to develop vocational competencies, and (2) to enrich the general education of children, youth, and adults. In presenting theory and recommended practices in the development of community-school programs, the authors have drawn upon their own experiences and firsthand contacts with all phases of vocational education and practical arts. They have also, however, given recognition to experiences and theories of specialists in other fields.

The material must be ordered direct from the issuing source.

VOCATIONAL GUIDANCE (See also **Counseling, Educational Guidance, Guidance Services, and Military Guidance**)

A Career-Planning Guide: Prepared for the World Book Encyclopedia. A. H. Edgerton. (Field Enterprises, Inc., Educational Div., Merchandise Mart Plaza, Chicago 54.) 1956. 48 pp. \$1.00.

This book provides parents and their sons or daughters with a practical means of working together on career problems. The first chapter tells how to plan *with*, rather than *for*, a child regarding a career. Then questions, checklists, and charts, in the next three chapters, help to estimate important elements such as personality characteristics, special abilities, and ways of working, that make for a successful career. The fifth chapter, the "heart" of the book enables parents to draw a "picture" of their child and sum up the estimates they have already made. Final chapters contain checklists that will help in picking out interesting fields of work, and questions for boys and girls to answer on careers that interest them.

†From High School to a Job. Adrian A. Paradis. (David McKay Co., Inc., 55 Fifth Ave., New York 3.) 1956. 249 pp. \$3.50.

In Part One of this book, *Careers You Will Want To Investigate*, the author discusses in alphabetical order fifteen different types of careers that are open to young people with high school educations. Part Two, *Finding the Right Job*, tells about ways of going after and landing the job you want. Part Three, *Preparing for Your Career*, describes how young people can begin preparing for careers during their years in high school. Although written for students, the book will also be very useful to counselors.

***†How To Create Your Career.** (The Natl. Vocational Guidance Assn., Inc., 1534 "O" St., N.W., Washington 5, D. C.) 1956. 32 pp. 30c.

Although this booklet was written for young people, it is also intended for parents, counselors, teachers, and others helping young men and women with their career problems. It gives advice on choosing a career and offers a great deal of practical information on the subject. A final word states that "Career creating involves continuous thought—not afterthought."

***†Start Planning Now for Your Career.** (Public Relations Services Div., General Electric Co., 1 River Rd., Schenectady 5, N. Y.) 1956. 7 pp. Free to teachers.

This leaflet states that "the subjects you take now, and the grades you get in them, can mean success or failure in your later life." Then it goes on to point out to boys and girls the importance of planning ahead for college or career training.

DIRECTIONS FOR USE

The title of the publication appears first, followed by the name of the author. The address from which it may be ordered is in parentheses. This is followed by the date of publication, number of pages, and the price. The material must be ordered direct from the issuing source. Orders for SRA materials accompanied by cash are sent postage prepaid. Other SRA orders will have a postage and insurance charge.

OCCUPATIONAL INFORMATION

These publications are arranged alphabetically under headings covering specific occupations and occupational fields. Under these headings the materials are listed alphabetically by title.

ACCOUNTING

***Careers in Accounting.** Rev. ed. (B'nai B'rith Vocational Service, 1129 Vermont Ave., N.W., Washington 5, D. C.) 1956. 14 pp. 25c.

This booklet describes opportunities in the field of accounting and gives information on the training required and estimated cost of education needed. Personal qualifications, sources of employment, earnings of accountants, and hours and working conditions are also discussed.

***Standards of Education and Experience for Certified Public Accountants—Summary Pamphlet.** (Amer. Institute of Accountants, 270 Madison Ave., New York 16.) 1956. 146 pp. Free. Over five copies, 25c each.

This summary pamphlet reprints important sections from the report of the Commission on Standards of Education and Experience for Certified Public Accountants and should be very useful to vocational guidance counselors. Different chapters cover the following subjects: *The Professional Practice of CPAs*; *Legal Regulation of Public Accountancy*; *Educational Facilities for CPAs*; *Experience Requirements*; and *The CPA Examination*. The complete bound volume of the report may be obtained from Publications Distribution Service, University of Michigan, 412 Maynard Street, Ann Arbor, Michigan, for \$2.50.

ACTING

***The Young Actress in New York.** Allyn Moss. (Alumnae Advisory Center, 541 Madison Ave., New York 22.) 1956. 3 pp. 25c. Reprinted from *Mademoiselle*, September, 1956.

In this article, the author paints a realistic picture of the difficulties facing the young woman starting out in search of a career as an actress. But she also gives sound advice to those wishing to enter the profession who feel that they have the qualifications and abilities necessary.

AGRICULTURE

***Careers in Soil Conservation Service.** Miscellaneous Publication No. 717. Soil Conservation Service, U. S. Dept. of Agriculture. (U. S. Govt. Print. Off., Washington 25, D. C.) 1956. 12 pp. 5c.

This leaflet gives brief facts about twelve branches of the soil conservation service with educational requirements for each one. It also lists information on employment, how to apply for work, and where special training may be found. Information about employee benefits is supplied.

***Serve Agriculture.** Howard S. Tyler. (New York State College of Agriculture at Cornell University, Ithaca, N.Y.) 1956. 34 pp. Free.

This booklet gives sound advice to all students interested in agriculture. It tells how to find out about such things as aptitudes and personality by the use of vocational tests. Then, under separate headings, and by the use of illustrations, it describes various fields in agriculture. After each description, questions are asked that will help the student to decide whether he is, or will be capable, in that particular line of work.

ART AND CARTOONING

***Cartoonist.** Sarah Splaver. Occupational Abstract No. 191. (Personnel Serv-

ices, Inc., Peapack, N. J.) 1956. 6 pp. 50c. Special to students, 25c.

This pamphlet supplies information about the several kinds of art work that come under the heading of cartooning and on ways of preparing for the work. Opportunities in the field are discussed and chances for talented students to obtain initial training in the Armed Forces are described. Some data about possible earnings as a cartoonist are supplied.

AVIATION

Civil Air Regulations and Flight Standards for Pilots. 16th ed. (Aero Publishers, Inc., 2162 Sunset Blvd., Los Angeles 26, Calif.) 1956. 146 pp. \$2.00.

This revised handbook for pilots contains a great deal of valuable information such as how to obtain pilot certificates and ratings, search and rescue service, radio-telephone procedures and techniques, instructions on how to fly—illustrated in color, visual flight rules, weather services, airport traffic control procedures, questions and answers for private pilot examination, and good operating practices. Another useful feature is information on civil air regulations (government laws) that all pilots and student pilots must know and abide by.

BANKING AND FINANCE

***Bank Teller.** Sarah Splaver. Occupational Abstract No. 198. (Personnel Services, Inc., Peapack, N. J.) 1956. 5 pp. 50c. Special to students, 25c.

This leaflet summarizes the work of the bank teller and gives information about qualifications, education, and earnings in the field. Opportunities for women as well as men are mentioned, and it is stated that today almost half of the total number of bank tellers in America are women.

CHEMISTRY

***Careers in Chemistry.** Rev. ed. (B'nai B'rith Vocational Service, 1129 Vermont

Ave., N.W., Washington 5, D. C.) 1956. 11 pp. 20c.

Job opportunities in the profession of chemistry are good at this time. This booklet gives information about educational requirements, choosing a college in which to study chemistry, and college expenses. Beginning jobs, women in chemistry, and earnings in the work are also discussed.

***†The Chemical Profession.** Rev. ed. (Amer. Chemical Society, 1155 16th St., N.W., Washington 6, D. C.) 1956. 40 pp. 25c.

This illustrated pamphlet outlines the various types of work in the chemical industry and discusses the educational requirements for them. The work of the chemist and the chemical engineer is described, and information on personal qualifications required and ways of working out plans for training are offered.

CLERICAL AND KINDRED WORK

***Directory of Business Schools in the United States.** (Natl. Assn. & Council of Business Schools, 601 13th St., N.W., Washington 5, D. C.) 1956. 19 pp. Free to counselors, schools, and libraries.

This directory is a handbook for vocational advisors and guidance officers and lists all the business schools in the country that have met membership requirements of the National Association and Council of Business Schools. Private business school standards of practice are included.

***Typing Occupations.** Rev. ed. Occupational Guide No. 29. (Michigan Employment Security Commission, Employment Service Div., 7310 Woodward Ave., Detroit 2, Mich.) 1956. 20 pp. 25c.

After giving a short history of the typewriter, this booklet goes on to give information on the nature of typing work, working conditions in the field, and the employment outlook. Earnings are discussed, and a list of schools in nineteen Michigan cities that offer courses in beginning and advanced typing is given.

CONSERVATION

†**Nature's Guardians. Your Career in Conservation.** Harry Edward Neal. (Julian Messner, Inc., 8 W. 40th St., New York 18.) 1956. 192 pp. \$3.50.

This book is designed to show the boy or young man interested in wildlife management, fishery work, forestry, or soil and water conservation, what opportunities he may find in these fields and what kind of work he may do in them. The high school student will learn what subjects to study in college to fit him for a career in conservation, and the college man will discover how to channel his education toward a definite goal through the wide selection of possibilities open to him. A bibliography of sources of further information is included.

CONSTRUCTION TRADES

††**Careers in the Building Trades—Basic Skills.** (Motion picture with teacher's guide.) Frank S. Endicott, Educational Collaborator. (Coronet Instructional Films, 65 E. South Water St., Chicago 1.) 1956. 1 reel. 11 min., 16mm, sound. Color \$100.00 or B & W \$55.00. Write Coronet for name of nearest rental library, preview or purchase.

At a summer job on a construction site, Bob watches the carpenter, plumber, bricklayer, electrician, painter, plasterer, and glazier at work and discovers that his interests and aptitudes fit him for a vocation in the building trades. This is a film for junior and senior high grades.

***Stonemason.** Vernard F. Group. Occupational Abstract No. 189. (Personnel Services, Inc., Peapack, N. J.) 1956. 6 pp. 50c. Special to students, 25c.

This leaflet contains basic information on the job of stonemason. It also describes allied lines such as bricklaying, cement block laying, and artificial stone facing which are often combined with the work. Qualifications, training, and earnings in the field are given, and a bibliography for

further information on the subject is included.

COUNSELING AND GUIDANCE WORK

Course Offerings in Guidance and Student Personnel Work Summer 1956 and Academic Year 1956-57. Circular No. 476. U. S. Dept. of Health, Education, and Welfare. (U. S. Govt. Print. Off., Washington 25, D. C.) 1956. 102 pp. 55c.

This circular answers inquiries relative to opportunities for preparing for the guidance and student personnel fields. Two items reported in this directory, which are not reported in previous ones, are a listing of the specific types of preparation offered through the various institutions and the inclusion of the names of the persons in charge of supervising the programs. Part I lists guidance and student personnel courses offered in institutions that have a graduate course of study. Part II lists the number of student and personnel course offerings in each under graduate institution. Part III lists the guidance conferences, workshops, and institutions which have been scheduled.

Rehabilitation Counselor Preparation. (Amer. Personnel and Guidance Assn., 1534 "O" St., N.W., Washington, D. C.) 1956. 78 pp. Single copies, \$1.00. Quantity prices.

By a grant from the federal Office of Vocational Rehabilitation, a workshop on the subject of counselor preparation was made possible at the University of Virginia, Charlottesville, in 1955, and this manual is the result of the studies of that workshop. The manual has been prepared for the use of those who are, or will be, responsible for rehabilitation counselor preparation in colleges, universities, and rehabilitation agencies. It contains information on the changing concepts of counselor preparation; on the role, functions, and duties of the rehabilitation counselor; and on the preparation necessary. A list of institutions operating in the field of rehabilitation counselor education under the Office of Rehabilitation grants for the fiscal year of 1956 is also included.

The material must be ordered direct from the issuing source.

DECORATING, INTERIOR

***Interior Decoration.** Sarah Splaver. Occupational Abstract No. 192. (Personnel Services, Inc., Peapack, N. J.) 1956. 6 pp. 50c. Special to students, 25c.

"The interior decorator is one who, by training and experience, is qualified to plan, design, and execute interiors and their furnishings and to supervise the various arts and crafts essential to their completion." Following this definition by the American Institute of Decorators, this leaflet gives information regarding the profession of interior decorator. Works of reference for obtaining further information on the subject are listed.

DENTISTRY

***Accredited Dental Schools.** (Council on Dental Education, Amer. Dental Assn., 222 E. Superior St., Chicago 11.) 1956. 7 pp. Free.

Here is a list of accredited dental schools including the names of the dean of each school. Approximate size of the freshman classes is also given.

ELECTRONICS

***Electronic Technician.** H. Alan Robinson. Occupational Abstract No. 190. (Personnel Services, Inc., Peapack, N. J.) 1956. 5 pp. 50c. Special to students, 25c.

The nature of the work, future prospects, opportunities for servicemen, qualifications, preparation needed, and earnings to be expected as an electronic technician are all discussed in this leaflet.

***The Electronic Technician.** (The Natl. Council of Technical Schools, Barr Bldg., 912 17th St., N.W., Washington 6, D. C.) 1956. 2 pp. 5c. Quantity prices.

This leaflet supplies information valuable to students and young people who may be

contemplating careers as electronic technicians. It suggests ways of preparing for the work and tells how to enter the industry.

***You and Electronics.** (DeVry Technical Institute, 4141 Belmont Ave., Chicago 41.) 1956. 8 pp. Free.

Opportunities in the field of electronics, both civilian and military, are described in this leaflet, and suggestions on how to obtain preparation for the work are given.

ENGINEERING AND METALLURGY

Careers for the Chemical Engineer. Monograph No. 3. (Career Publications Inc., 14 W. 45th St., New York 36, N. Y.) 1956. 32 pp. \$1.00.

This book contains a great deal of information valuable to the student who plans to major in chemistry. Articles by leading men in various industries are provided, and most of the companies where chemical engineers are needed are listed, including the name of the man to contact. Charts show which industries will be able to use special interests and where the industries are located.

Careers for the Electrical Engineer. Monograph No. 2. (Career Publications Inc., 14 W. 45th St., New York 36.) 1956. 56 pp. \$1.00.

Anyone studying for a career in electrical engineering will find in this book much valuable information. It contains lists locating the major industries and the names of the men to contact for further information. Special interest areas for each industry and opportunities for summer work are charted. Many articles by leaders in the industry and illustrations of work in the different fields are given.

Careers for the Mechanical Engineer. Monograph No. 1. (Career Publications Inc., 14 W. 45th St., New York 36.) 1956. 64 pp. \$1.00.

With graphic illustrations and text, this book gives information on the subject of mechanical engineering and supplies data that will help the interested student to plan his career. Opportunities for summer work are listed, many industries are geographically located, and the industries that can use work in special interest areas are indicated.

Engineering as a Career. Ralph J. Smith. (McGraw-Hill Book Co., Inc., 330 W. 42nd St., New York 36.) 1956. 365 pp. \$4.75.

This book has been designed to accomplish the following six major objectives: (1) to acquaint beginning students with engineering as a career; (2) to indicate the qualifications, duties, and responsibilities of engineers; (3) to define the engineering profession in terms of functions as well as branches; (4) to provide motivation for the study of pre-engineering courses; (5) to provide training in the philosophy and technique of problem solution; and (6) to preview the basic engineering sciences and demonstrate their application. There are exercises (half with answers), problems, report topics, and special assignments at the end of each chapter.

***Food Engineering at Illinois Institute of Technology.** (Dept. of Food Engineering, Illinois Institute of Technology, Technology Center, Chicago 16.) 1956. 7 pp. Free. 10 or more copies, 5c each.

This leaflet tells what food engineering is, what the opportunities in the field are, what the requirements for a food engineer are, and what courses to take to get a degree in food engineering.

FOOD ADMINISTRATION

***†Careers in Food Administration.** Rev. ed. (Rochester Institute of Technology, 65 Plymouth Ave., Rochester 8, N. Y.) 1956. 21 pp. Single copies, free.

This booklet describes opportunities in the field of food administration for young men and women and explains about the work

of food managers and dieticians. Information on how Rochester Institute of Technology can help a student to prepare for a career in foods is also supplied.

FOOD RETAILING

***Food Retailing Career Opportunities.** (Natl. Assn. of Retail Grocers, 360 N. Michigan Ave., Chicago 1.) 1956. 15 pp. Free.

This career booklet describes types and kinds of food stores and tells of opportunities in the field. Charts show how the personnel of large stores are organized and also describe positions that are available.

FOOD TECHNOLOGY

***Food Technology. Its Challenges and Rewards as a Professional Career.** (Institute of Food Technologists, 176 W. Adams St., Chicago 3.) 1956. 14 pp. Free.

This brochure discusses possible fields of specialization in food research and development and describes the main divisions of technical activity in which one may locate a career. Job opportunities are discussed, and suggestions are given about how to prepare for the work.

FORESTRY

***Forestry. Vocational Guidance Bulletin.** (Michigan College of Mining and Technology, Houghton, Mich.) 1956. 4 pp. Free.

This leaflet supplies information about the profession of forestry and gives data on personal qualifications and education needed. Employment opportunities and salaries are also discussed.

***Forestry as a Profession.** Arthur B. Meyer. (Society of Amer. Foresters, 425 Mills Building, Washington 6, D. C.) 1956. 16 pp. 25c.

This booklet tells about the profession of forestry, describes what is involved in the work, and discusses the opportunities for young men in the field. Information is supplied about earnings that may be expected, and under education and training, colleges and universities accredited by the Council of the Society of American Foresters for forestry instruction are listed.

HEALTH

‡**Health Careers.** (Motion picture.) (Health Careers, Natl. Health Council, 1790 Broadway, New York 19.) 1956. 13 1/2 min., 16mm, sound, B & W, \$25.00. On loan, free.

This documentary film introduces today's youth—their parents, teachers, and counselors—to all kinds of career opportunities in health. The film covers health work in hospitals, health departments, schools, industry, private practice, and community agencies.

LABORATORY TECHNOLOGY

***Choose Medical Technology.** (The Registry of Medical Technologists, Muncie, Ind.) 1956. 7 pp. Free.

This leaflet tells briefly about the work of the medical technologist, the training required, beginning salaries, and opportunities for both men and women in the field.

***The Medical Technologist.** Simmons College Bulletin No. 8. (Simmons College, 300 The Fenway, Boston 15, Mass.) 1956. 3 pp. Free.

The importance of the medical technologist, conditions of the work, and what to study in high school and college are some of the subjects discussed in this leaflet.

***The Profession of Medical Technology.** (The Registry of Medical Technologists, Muncie, Ind.) 1956. 7 pp. Free.

This booklet gives a comprehensive description of medical technology and was designed for vocational guidance workers and science students seriously interested in the field. It also discusses technical training for the work.

MANAGERIAL WORK

*†**Careers in Business.** Howard B. Stauffer. The Vocational Guidance Series. (Rochester Institute of Technology, 65 Plymouth Ave., S., Rochester 8, N. Y.) 1956. 29 pp. Single copies, free.

This booklet will acquaint young people who are interested in business careers with many opportunities available in this field. Among the careers discussed are accounting, business administration, real estate, insurance, and business opportunities for women in the secretarial field.

***Careers in Office Management.** (B'nai B'rith Vocational Service, 1129 Vermont Ave., N.W., Washington 5, D. C.) 1956. 11 pp. 20c.

Recent estimates show that the need for trained office managers is greater today than at any time in the history of our country. This pamphlet gives information on the responsibilities and duties of the office manager, discusses the personal qualifications and preparation needed, and supplies data on salaries and opportunities for advancement. Sources of further information are also included.

MATHEMATICS

Careers for the Mathematician. Monograph No. 5. (Career Publications Inc., 14 W. 45th St., New York 36.) 1956. 32 pp. \$1.00.

In addition to many useful articles, this book contains a *Leading Employers Directory* with the name of the company, address and phone number, principal business, total number of employees, and the name and title of the man to contact when looking for work where the use of mathematics is important. Charts will locate

different types of industries and will identify those where special interests may be employed.

MEDICAL AND DENTAL ASSISTING

***Career as Dental Assistant.** Rev. ed. (B'nai B'rith Vocational Service, 1129 Vermont Ave., N.W., Washington 5, D. C.) 1956. 7 pp. 20c.

This leaflet contains material useful to any young lady interested in the duties and training required for the job of dental assistant. Opportunities in the field and the nature of the work are described, and earnings and working conditions are discussed. Sources for further information on the subject are given.

***Career as Dental Hygienist.** (B'nai B'rith Vocational Service, 1129 Vermont Ave., N.W., Washington 5, D. C.) 1956. 7 pp. 25c.

This pamphlet describes this relatively new profession for women. It tells about training, state licensing, and personal qualifications needed for the work and discusses salaries and working conditions in the field. A bibliography for further reading on the subject is also provided.

MEDICINE

Admission Requirements of American Medical Colleges 1957. (Assn. of Amer. Medical Colleges, 185 N. Wabash Ave., Chicago 1.) 1956. 193 pp. \$2.00. Quantity discounts.

This book contains the latest information on premedical preparation in general and the requirements of each U.S. medical school in particular. It is designed to answer the questions about medical education most frequently asked by young people and their advisors. High school and college counselors, guidance-minded teachers, and premedical advisors will find the book of value. Chapter I of the book is of particular interest to psychologists and to educators at all levels because it discusses current trends in medical education.

METAL-WORKING OCCUPATIONS

***Sheet Metal Workers.** Occupational Guide No. 55. (Michigan Employment Security Commission, Employment Service Div., 7310 Woodward Ave., Detroit 2, Mich.) 1956. 20 pp. 25c.

Starting with a brief history of metal working, this booklet goes on to give detailed descriptions of different types of work in the sheet metal field. A number of illustrations add greatly to the usefulness of the facts supplied, and information about earnings and working conditions will be of value to anyone interested in this line of work.

***Tool and Die Maker.** H. Alan Robinson. Occupational Abstract No. 193. (Personnel Services, Inc., Peapack, N. J.) 1956. 6 pp. 50c. Special to students, 25c.

In this folder, the nature of the work, qualifications and preparation needed, and the earnings to be expected in the job of tool and die maker are described. Opportunities for servicemen in this field are also discussed, and sources for further reading on the subject are given.

MORTUARY WORK

Funeral Service as a Career. Wilfrid E. Belleau. (Park Publishing House, 4141 W. Vliet St., Milwaukee 8, Wis.) 1956. 26 pp. 75c.

This publication will be useful to guidance personnel in high schools and colleges and to students in these institutions who have not yet decided on their life work. It gives a history of the work of burying the dead and describes the training and qualifications needed for the work today. An appendix contains a list of other publications on the subject and a chart with funeral directors' and embalmers' licensing rules and regulations.

MUSIC

***†Music as a Career.** (Director, School and College Relations, Boston Univ., 705

The material must be ordered direct from the issuing source.

Commonwealth Ave., Boston 15, Mass.) 1956. 10 pp. Single copies, free. Apply.

This booklet discusses opportunities in the field of music and tells what qualifications and training are needed to be successful in the field. Information about music courses offered at the University of Boston is also included.

NATURAL SCIENCE

***†Career Opportunities in Biology.** Russell B. Stevens. (Row, Peterson and Co., 1911 Ridge Ave., Evanston, Ill.) 1956. 63 pp. 48c. Quantity discounts.

This booklet discusses the many opportunities there are in the field of biology and the qualifications needed for the work. Under the heading *Facts, Figures, and Advice*, the following questions are answered: Who are biologists? What education is needed? What is the biologist's role? and Where can more information be obtained? Reference lists provide additional data on divisions of biology, professional societies and publications, and additional reading on the subject.

Careers for the Physicist. Monograph No. 4. (Career Publications, Inc., 14 W. 45th St., New York 36.) 1956. 32 pp. \$1.00.

This publication contains valuable information for students planning careers as physicists. Articles by authorities in the field supply interesting data, and charts point out job opportunities in different areas and show many companies that have jobs where special interests may be used.

***Chemists, Mathematicians, Electronic Scientists, Metallurgists, Physicists.** Announcement No. 46 (B). (U. S. Civil Service Commission, Washington 25, D. C.) 1956. 14 pp. Free.

This booklet discusses some of the advantages of government employment for scientists and tells about research and development programs in scientific areas. It gives information on how to qualify for positions to be filled, and if you are in-

terested in any of the positions described, the booklet shows where additional information may be obtained.

***Encouraging Future Scientists: Keys to Careers.** Rev. ed. (Nat. Science Teachers Assn., N.E.A., 1201 16th St., N.W., Washington 6, D. C.) 1956. 36 pp. Single copies free to teachers and guidance counselors. Quantity orders at cost.

This booklet presents a representative listing of the varied science career guidance materials and services available to both student and teacher. Scholarship information for various scientific fields is one of the helpful features.

***Geologist.** Warren Brackett and H. Alan Robinson. *Occupational Abstract* No. 196. (Personnel Services, Inc., Peapack, N. J.) 1956. 5 pp. 50c. Special to students, 25c.

Vocational prospects in the field of geology are discussed in this leaflet. Opportunities in the profession and the nature of the work are described, and information about the chances of successful careers for women and servicemen in the field is also supplied. Sources for further reading on the subject are given.

***Geology and Geological Engineering.** *Vocational Guidance Bulletin.* (Michigan College of Mining and Technology, Houghton, Mich.) 1956. 4 pp. Free.

This pamphlet summarizes the work required of a geologist and a geological engineer and gives information about the education needed for the profession. Approximate average salaries that may be expected are also discussed.

***Physics and Engineering Physics.** *Vocational Guidance Bulletin.* (Michigan College of Mining and Technology, Houghton, Mich.) 1956. 4 pp. Free.

After describing the work of the physicist and the engineering physicist, this pamphlet then discusses personal qualifications,

educational qualifications, typical salaries, and employment opportunities in the field.

***Qualifications and Opportunities for Careers in Astronomy.** (J. A. Hynek, Sec., Amer. Astronomical Society, McMillin Observatory, The Ohio State University, Columbus 10, Ohio.) 1956. 4 pp. Free.

This leaflet is in reply to many inquiries received by the American Astronomical Society in recent years concerning careers in astronomy. Broad general requirements, temperamental requirements, and opportunities for employment in the profession are discussed. Some recommendations for students are offered and a list of schools that train astronomers is also included.

***Should You Be an Atomic Scientist?** Lawrence R. Hafstad. (Public Relations Dept., New York Life Insurance Co., 51 Madison Ave., New York 10.) 1956. 10 pp. Free.

In this leaflet, the author describes the atomic industry and its rapid growth and cites many ways in which it will further expand. He also says that opportunities for both boys and girls in atomic science will continue to be limitless for those who properly prepare for the work.

***Should You Go into the Mineral Industry?** John W. Vanderwilt. (Public Relations Dept., Education Section, New York Life Insurance Co., 51 Madison Ave., New York 10.) 1956. 6 pp. Free.

The author of this leaflet gives information on the mineral industry and how to prepare for working in it. A list of six questions will help any person to make up his mind if he wishes to enter the field or not. Information on the cost of education for the profession is also included.

***Who Are We?** Allyn Moss. (Alumnae Advisory Center, 541 Madison Ave., New York 22.) 1956. 4 pp. 25c. Reprinted from *Mademoiselle*, July, 1956.

This article discusses the subject of anthropology and describes some of the experiences of eight young people and their field work in the Caribbean. It tells what anthropologists do, and a number of photographs illustrate the text.

NURSING

***Fashion the Future of Nursing.** (Committee on Careers, Natl. League for Nursing, 2 Park Ave., New York 16.) 1956. 5 pp. 4c. Quantity prices.

This leaflet tells about the opportunities in the field of nursing for those who increase their education in the profession and suggests various ways that further education may be made possible.

***Scholarships, Fellowships, Educational Grants and Loans Available on a National or Regional Level to Graduate Nurses.** (Committee on Careers, Natl. League for Nursing, 2 Park Ave., New York 16.) 1956. 4 pp. 3c. Quantity prices.

Here is information that will be valuable to graduate nurses wishing to find ways of continuing their education. The leaflet contains many hints on where to look for assistance in the field and also lists sixteen organizations describing the type of help they have for nurses.

OCCUPATIONAL THERAPY

***Facts . . . about Occupational Therapy.** Rev. ed. (Amer. Occupational Therapy Assn., 250 W. 57th St., New York 19.) 1956. 1 p. Free.

This fact sheet will be of interest to guidance counselors as it summarizes the educational requirements, tuition, number of colleges offering occupational therapy education, number of people in the profession, and approved salary ranges.

OPHTHALMOLOGY

***Ophthalmologist.** Warren Brackett and H. Alan Robinson. Occupational Abstract No. 195. (Personnel Services, Inc., Peapack, N. J.) 1956. 6 pp. 50c. Special to students, 25c.

The prospective ophthalmologist begins his training with a preparatory course in high school, then with a premedical course; following this, a medical degree must be obtained from a medical school approved by the Council on Medical Education and Hospitals of the American Medical Association. This information and other valuable data about the profession are to be found in this folder.

PATTERNMAKING

***Patternmakers.** Rev. ed. Occupational Guide No. 35. (Michigan Employment Security Commission, Employment Service Div., 7310 Woodward Ave., Detroit 2, Mich.) 1956. 16 pp. 25c.

This illustrated booklet tells about the work in various types of patternmaking. Working conditions, location of jobs, earnings, qualifications for entry into the work, and the employment outlook in the field are described. The titles of different books and pamphlets for further reading on the subject are listed.

PERSONAL SERVICE

***Employment Opportunities for Women in Beauty Service.** Women's Bureau Bulletin No. 260. U. S. Dept. of Labor. (U. S. Govt. Print. Off., Washington 25, D. C.) 1956. 51 pp. 25c

This report is designed to be helpful to women who are thinking of entering beauty service. It gives information on training, entrance requirements, the kind of work done, earnings, and advancement. New features in this report are discussions of state wage and hour regulations applying to beauty shop employees, and of matters especially important to the woman who wants to open her own beauty shop.

†**Should You Be a Model?** Candy Jones Conover. Occu-Pamphlet No. 2. (Occu-Press, 489 Fifth Ave., New York 17.) 1956. 48 pp. \$1.00.

This booklet describes the profession of modeling and tells about the different types of jobs in the business. Advice is given on how to get started in a modeling career, and information about earnings is included. Where further information about modeling may be obtained is also suggested.

***Training for Quantity Food Preparation.** Vocational Division Bulletin No. 261. Trade and Industrial Series No. 64. U. S. Dept. of Health, Education, and Welfare. (U. S. Govt. Print. Off., Washington 25, D. C.) 1956. 32 pp. 20c.

This publication is intended to serve educational planners, including advisory committees and school administrators, as a source of information on the establishment, in trade schools and comprehensive high schools, of training programs in quantity food preparation. This is a rapidly growing field in which trained workers are needed, and one potential source includes boys and girls of high school age.

PERSONNEL WORK

***Should You Go into Personnel Work?** Cyrus S. Ching. (Public Relations Dept., Education Section, New York Life Insurance Co., 51 Madison Ave., New York 10.) 1956. 7 pp. Free.

In this pamphlet, the author discusses personnel work and by asking and answering a series of questions, he brings out the qualifications needed in the profession. Specific information on earnings to be anticipated is also given.

PHARMACY

††**Design for Life.** (Motion Picture.) (Sterling-Movies U.S.A., Inc., 205 E. 43rd St., New York 17.) 1956. 16mm, 19 min., sound, color. \$125.00. Loaned without charge except for return postage.

This movie centers around a vigorous discussion between father and son over the boy's career. Services of pharmacists in several fields are dramatically shown.

The Pharmaceutical Industry. John O'Neill Closs. Rev. ed. Vocational and Professional Monograph No. 79. (Bellman Publishing Co., P.O. Box 172, Cambridge 38, Mass.) 1956. 28 pp. \$1.00.

This booklet describes the pharmaceutical industry and tells how it has developed over the years. Career opportunities in the field for both men and women are discussed, and information about wages and salaries is supplied. A bibliography of books and periodicals gives sources of other information on the subject.

†‡**Time for Tomorrow.** (Motion picture.) (Sterling-Movies U.S.A., Inc., 205 E. 43rd St., New York 17.) 1956. 16mm, 20 min., sound, color. \$125.00. Loaned without charge except for return postage.

Documentary format in *Time for Tomorrow* is used to show the manner in which a pharmacy student spends his time—in laboratory, classroom, and after school hours. The film was photographed in a number of colleges of pharmacy across the country.

PHOTOGRAPHY

*†**Careers in Photography.** C. B. Neblette. The Vocational Guidance Series. (Rochester Institute of Technology, 65 Plymouth Ave., S., Rochester 8, N. Y.) 1956. 28 pp. Single copies, free.

Young people who are interested in careers in photography will find helpful information in this booklet. Various sections deal with photographic careers in industrial and commercial photography, advertising, portrait work, the graphic arts and newspaper fields, and magazine and motion picture photography. Beginning, professional, and specialized positions are listed, and courses that will aid in preparation for the work are given.

PHYSICAL THERAPY

***The Physical Therapist.** Simmons College Bulletin No. 2. (Simmons College, 300 The Fenway, Boston 15, Mass.) 1956. 3 pp. Free.

This bulletin tells about the rewards and opportunities in the profession of physical therapist, what interests and aptitudes are needed, what to study in high school, where to obtain an education in physical therapy, and what to study in college in preparation for the work.

PRINTING AND PUBLISHING

***Compositor.** Sarah Splaver. Occupational Abstract No. 197. (Personnel Services, Inc., Peapack, N. J.) 1956. 5 pp. 50c. Special to students, 25c.

Good eyesight, a competent knowledge of English, artistic ability, and an active imagination are some of the qualifications this leaflet says are needed for the work of a compositor. Further information is provided as to the nature of the work, educational preparation, earnings to be expected, and advantages and disadvantages of the occupation.

The Linotype Operator. Oscar R. Abel. Vocational and Professional Monograph No. 73. (Bellman Publishing Co., P.O. Box 172, Cambridge 38, Mass.) 1956. 32 pp. \$1.00.

In this booklet, the linotype machine and the work of the linotype operator are described in detail. How to learn to be a linotype operator is discussed, and many schools where the trade may be learned are listed. Earnings in the field are given, and a bibliography for further study of the subject is supplied.

***Should Your Child Go into the Printing Industry?** William H. Walling. (Public Relations Dept., Education Section, New York Life Insurance Co., 51 Madison Ave., New York 10.) 1956. 7 pp. Free.

The material must be ordered direct from the issuing source.

This leaflet gives facts about the printing industry and is useful to anyone considering printing as a career. Information on the education required is included.

PROTECTIVE SERVICE

***†This . . . Is How It Is.** (Apply to any Army Recruiting Station.) 1956. 23 pp. Free.

This booklet starts out by discussing the importance of finishing high school before entering the Army. Then it goes on and, with both text and illustrations, describes the various phases of Army life that young people will experience. It gives any young man a good preview of what to expect.

***U. S. Navy Occupational Handbook.** 1956 ed. (Dept. of the Navy, Bureau of Naval Personnel, Washington 25, D. C.) 1956. 14 pp. plus 72 Vocational Briefs. Free to counselors and librarians.

Young people will find this manual valuable in planning their careers; it contains complete and authoritative information covering all phases of the Navy's occupational structure. The handbook also contains Vocational Information Briefs covering the major job fields of the current Navy rating structure. Some of these briefs are marked "M & W" which indicates that a career in the field is open to both men and women.

***†You and the Reserve Forces.** Office of Armed Forces Information and Education, Department of Defense. (U. S. Govt. Print. Off., Washington 25, D. C.) 1956. 9 pp. 10c.

This leaflet will inform young men about the Reserve Forces and the length of training that will be needed in order to fulfill their military obligation. It shows how it is possible to plan either a civilian or military career while in the Reserve Forces.

***†Your Career for Tomorrow.** Rev. ed. (United States Coast Guard Academy, New London, Conn.) 1956. 62 pp. Free.

This fully illustrated booklet describes the U. S. Coast Guard Academy, training at sea, and the curriculum. It also discusses physical, mental, and general requirements for a cadet and gives the procedure for making application for the Coast Guard Academy entrance examination.

PUBLIC RELATIONS

***Public Relations.** Mary Anne Guitar. (Alumnae Advisory Center, 541 Madison Ave., New York 22.) 1956. 4 pp. 25c. Reprinted from *Mademoiselle*, September, 1956.

This leaflet describes the duties of a public relations worker and discusses how to get into the field. Suggestions for the education required are also supplied.

***Public Relations.** Jane Schwartz. (Alumnae Advisory Center, Inc., 541 Madison Ave., New York 22.) 1956. 11 pp. 50c.

This booklet is designed for those who want to learn what public relations entails, its requirements, and its opportunities. It is a reference for placement officers, vocational counselors, personnel directors, and public relations men or women who want a printed piece for their job applicants. Those who have already had some experience in the field may find here suggestions about other facets that might be useful when changing jobs.

RADIO AND TELEVISION

†How To Announce for Radio and Television. William I. Kaufman, Ed. (Hastings House, Publishers, Inc., 41 E. 50th St., New York 22.) 1956. 95 pp. \$2.50.

Twelve well-known announcers tell their experiences and give helpful information to anyone looking toward a career in radio or television. Here these announcers capitalize, in their own words, the essence of their stock in trade, and their suggestions for self-improvement are well worth following.

***Masterminding the Mike.** (Dept. of Information, Natl. Broadcasting Co., Radio City, New York 20.) 1956. 5 pp. Single copies, free.

This interview with NBC's Chief of Staff Announcers comments on the changes in the work of announcers that have occurred since the advent of television and gives useful hints for anyone wanting to work in the field.

***Radio and Television Bibliography.** Bulletin 1956, No. 2. U. S. Dept. of Health, Education, and Welfare. (U. S. Govt. Print. Off., Washington 25, D. C.) 1956. 46 pp. 25c.

This bibliography lists publications about radio and television under the following headings: *General*; *Program Techniques—Writing, Directing, Producing*; *Educational Uses—Audio-Visual, Radio and Television*; *Scripts and Plays*; *Technical Aspects*; *Periodicals*; and *Sources of General Information*.

RECORD INDUSTRY

***Jobs in the Record Industry.** Dorothy Sachs. (The Alumnae Advisory Center, 541 Madison Ave., New York 22.) 1956. 4 pp. 25c. Reprinted from *Mademoiselle*, November, 1956.

The author describes the record industry and comments on the many different types of records now being made. Then she tells about the many kinds of jobs in the record industry field. Ways of finding jobs in the industry and sources of other useful information on the subject are also given.

RECREATION

***It's Fun To Be a Counselor.** Emily H. Welch. (Association Press, 291 Broadway, New York 7.) 1956. 63 pp. \$1.00.

Here is a great deal of worthwhile information about the job of camp counselor. Some of the chapter titles give an idea of the subjects covered. Examples are: *The Ideal*

Counselor; *Getting and Giving*; *The Pre-camp Session*; *A Healthy Body*; *A Healthy Mind*; *Belonging*; *Rainy Day Doings*; and *Living Together as a Group*.

***Professional Opportunities in Neighborhood Center Work.** (Natl. Federation of Settlements and Neighborhood Centers, 226 W. 47th St., New York 36.) 1956. 7 pp. Free.

This leaflet describes jobs in neighborhood centers for recreation or group workers. Information about salaries, hours of work, and vacations is also provided.

***Recreation Leadership with the Ill and the Handicapped.** (Natl. Recreation Assn., 8 W. 8th St., New York 11.) 1956. 6 pp. Single copies free to guidance counselors and students.

This leaflet states that hospital recreation is a new fast-growing career field. The hospital recreation leader's job is discussed, and the education and experience in preparation for the career worker in hospital recreation are described.

RELIGIOUS WORK

***Gateway to Service.** (Dept. of Vocation and In-Service Training, Board of Christian Education, Presbyterian Church in U. S. A., 808 Witherspoon Bldg., Philadelphia 7, Pa.) 1956. 7 pp. Apply.

Opportunities for men and women as ministers, directors, and assistants in Christian education are discussed in this leaflet.

RESTAURANT WORK

The Restaurant Business. Walter O. Voegele. Rev. ed. Vocational and Professional Monograph No. 37. (Bellman Publishing Co., P. O. Box 172, Cambridge 38, Mass.) 1956. 36 pp. \$1.00.

This booklet gives information on all types of commercial food establishments, including a history of the business, employment

outlook, types of commercial food service establishments, opportunities for women, and financial compensation. Education needed for the work and how to get your first job are other subjects discussed. A bibliography offers sources of other information on the field.

RETAIL TRADE

***Buyer.** Walter J. Greenleaf. *Guidance Leaflet.* (U. S. Dept. of Health, Education, and Welfare, Office of Education, Guidance and Student Personnel Section, Washington 25, D. C.) 1956. 2 pp. Single copies, free.

This guidance leaflet tells about the duties of a buyer, floor manager, invoice-control clerk, general salesperson, comparison shopper, and stock clerk. Information about experience needed and opportunities in the field is also supplied.

***Florist.** Walter J. Greenleaf. *Guidance Leaflet.* (U. S. Dept. of Health, Education, and Welfare, Office of Education, Guidance and Student Personnel Section, Washington 25, D. C.) 1956. 2 pp. Single copies, free.

This leaflet supplies occupational information on the work of a florist, nurseryman, floral designer, manager of a retail floral shop, and flower salesperson. Qualifications and educational preparation needed are also discussed.

***Should You Go into Retailing?** Fred Lazarus, Jr. (Public Relations Dept., New York Life Insurance Co., 51 Madison Ave., New York 10.) 1956. 10 pp. Free.

The author discusses why one person should go into the retail business and another should not. In a round-table discussion between the author and four other retailers, the subjects of opportunities, salaries, preparation, and the qualities needed for success in the retail field are presented.

SELLING

***Careers in House-to-House Selling.** Rev. ed. (B'nai B'rith Vocational Service, 1129 Vermont Ave., N.W., Washington 5, D. C.) 1956. 7 pp. 20c.

The opportunities for both men and women in the house-to-house selling field are described in this leaflet. It discusses possible earnings and the advantages and disadvantages of the work and brings out the point that it is one good way for a student to earn his way through college because he can choose his own time to be on the job.

***Careers in Real Estate.** Rev. ed. (B'nai B'rith Vocational Service, 1129 Vermont Ave., N.W., Washington 5, D. C.) 1956. 5 pp. 20c.

This leaflet tells about the work of the real estate salesman, personal qualifications required, and how to prepare for a career in real estate. Opportunities for women in the field are also discussed, and sources of further information are supplied.

SKILLED CRAFTS

***Your Opportunities in Industry as a Skilled Craftsman.** (Education Dept., Natl. Assn. of Manufacturers, 2 E. 48th St., New York 17.) 1956. 30 pp. Free.

Published especially for high school students, guidance counselors, and libraries, this booklet, illustrated with photographs and drawings, describes the following craft specialties: millwright, toolmaker, maintenance electrician, all-round machinist, patternmaker, and draftsman. It shows how a student can best prepare himself for an apprentice program while still in high school.

SOCIAL SCIENCE

***Sociology and the Field of Mental Health.** (Russell Sage Foundation, 505 Park Ave., New York 22.) 1956. 62 pp. 50c.

This bulletin focuses on the major areas of social science research directly related to mental health and mental illness and upon the roles being taken by sociologists within the context of organized efforts to deal with mental illness in our society. Various chapters discuss such subjects as mental illness in the United States, research on social and cultural influences, and research in mental health. Of particular interest to those interested in this career field are sections on the sociologist in the mental health program, preparation for participation, and job opportunities and the potentialities of various settings.

SOCIAL WORK

***Better Human Relations—The Challenge of Social Work.** Lucy Freeman. Public Affairs Pamphlet No. 97A. (Public Affairs Committee, 22 E. 38th St., New York 16.) 1956. 28 pp. 25c.

The Council on Social Work Education which cooperated in the preparation of this pamphlet says that at least 50,000 additional recruits will be needed for social work in the next decade. The author discusses social work and supplies information on qualifications required and professional education needed in order to do the job successfully.

***A Long Way in a Short Time.** (Medical Social Work Section—Nat'l. Assn. of Social Workers, 1 Park Ave., New York 16.) 1956. 18 pp. Free to counselors and school libraries.

In a series of excellent photographs and accompanying text, this booklet tells the case history of a patient who had lost his leg and of the "comeback" he made to a full-time job. The story is told by a medical social worker and discusses the duties connected with the work.

***Preparing for Medical Social Work.** (Medical Social Work Section—Nat'l. Assn. of Social Workers, 1 Park Ave., New York 16.) 1956. 8 pp. Free to counselors and school libraries.

Both pictures and text in this brochure answer questions that students and counselors ask about educational preparation for work in the social work field. The work of a social work student is followed through two years of graduate professional education. Information about opportunities and earnings in the profession is also supplied.

***Social Workers. Occupational Guide No. 59.** (Michigan Employment Security Commission, Employment Service Div., 7310 Woodward Ave., Detroit 2, Mich.) 1956. 20 pp. 25c.

Today social work presents a challenge to find the answers to some of man's most pressing problems. This booklet provides information about the nature of social work, working conditions, employment outlook, earnings, and qualifications for entry into the profession. A bibliography for further reading on the subject is also given.

Sociology and Social Work. Arthur Hillman. (Public Affairs Press, 2162 Florida Ave., Washington 8, D. C.) 1956. 72 pp. \$1.00.

This monograph is addressed to readers with various kinds of interests—the undergraduate student of social sciences, a person with a tentative pre-professional interest in social work, laymen actively interested in specific aspects of social work, as well as to doctors and members of other helping professions. Chapters on methods in social work and social work as a profession should be helpful to those who are interested in entering this field.

***Their Career: Helping People Help Themselves.** (Family Service Assn. of Amer., 192 Lexington Ave., New York 16.) 1956. 11 pp. Single copies, free with 2c stamp. Quantity prices.

In picture and text, this pamphlet tells of the daily activities of a family social worker. She is shown planning with a family disrupted by a mother's long illness, visiting an aging woman who feels deserted and cut off from her children,

The material must be ordered direct from the issuing source.

talking to an unhappy boy whose poor school adjustment reflects the marriage conflict of his parents, and leading a family life education discussion with a group of public health nurses.

SPEECH AND HEARING THERAPY

***Career as Speech and Hearing Therapist.** Rev. ed. (B'nai B'rith Vocational Service, 1129 Vermont Ave., N.W., Washington 5, D. C.) 1956. 11 pp. 20c.

This booklet describes the opportunities for trained workers in the profession of speech and hearing therapy. It is a field in which the American Speech and Hearing Association estimates 20,000 therapists are needed. Information is provided on training for the work, personal requirements, and earnings.

TEACHING

***College Teacher.** Vernard F. Group. Occupational Abstract No. 194. (Personnel Services, Inc., Peapack, N. J.) 1956. 5 pp. 50c. Special to students, 25c.

The author discusses the duties and qualifications of the college teacher and gives information about educational preparation for the work and about opportunities in the field. Average earnings to be expected are also supplied, and other pamphlets containing data on the subject are listed.

Education as a Profession. Myron Lieberman. (Prentice-Hall, Inc., Englewood Cliffs, N. J.) 1956. 540 pp. \$6.00.

This book will be of interest to teachers or anyone contemplating a career in education, for a step-by-step examination of the profession is given. Briefly, the author first establishes specific criteria for judging a "profession" and then examines education in relation to this criteria. Certification, autonomy, professional associations, salaries, and ethics are a few of the areas analyzed in detail. In the concluding chapter, the challenges and changes involved in the professionalization of education are summarized and discussed.

***The Home Economics Teacher.** Simmons College Bulletin No. 4. (Simmons College, 300 The Fenway, Boston 15, Mass.) 1956. 3 pp. Free.

This bulletin is one of a vocational guidance series for young women and gives information about preparing for the profession of teaching home economics. Material is also supplied about the rewards of the work and the personal qualifications needed.

***Teachers. Occupational Guide No. 57.** (Michigan Employment Security Commission, Employment Service Div., 7310 Woodward Ave., Detroit 2, Mich.) 1956. 23 pp. 25c.

This booklet describes the work of teachers in nursery and kindergarten, elementary school, and high school, and then gives information about the profession in general. Working conditions, opportunities in the field, earnings, and qualifications for entry into the work of teaching are all briefly discussed.

***Teaching Opportunities in Latin America for U. S. Citizens.** Bulletin 1956, No. 3. (Div. of Publications Promotion and Circulation, Pan American Union, Washington 6, D. C.) 1956. 5 pp. Free.

This bulletin discusses opportunities for American teachers in Latin America. It also tells the proper agencies to contact and how to prepare for the work.

TECHNICIAN, OIL BURNER

Oil Burner Service and Installation Technician. Charles H. Burkhardt. American Occupations Monograph No. 12. (Research Publishing Co., Inc., P. O. Box 245, Boston 1, Mass.) 1956. 32 pp. \$1.00.

This booklet describes the work of the oil burner technician and gives information about wages and benefits, personal qualifications needed, educational requirements, and methods of securing jobs. A chart tells about promotional opportunities in the field, and a bibliography offers further reading on the subject.

TEXTILE DESIGN AND TECHNOLOGY

***Jobs in Dress Fabrics.** Rev. ed. (Alumnae Advisory Center, 541 Madison Ave., New York 22.) 1956. 25c. Reprinted from *Mademoiselle*, July, 1948.

This article tells about the fabric business and both men and women employed in it and allied jobs. Designing prints, promotion and styling, finishing designs, and checking gray goods are some of the subjects discussed. Nineteen fifty-six salaries in some of the fields of work are given, and a list of the leading schools of textile design and textile technology is also supplied.

TRADE AND SERVICE

***Cleaning and Pressing Occupations.** Rev. ed. Occupational Guide No. 22. (Michigan Employment Security Commission, Employment Service Div., 7310 Woodward Ave., Detroit 2, Mich.) 1956. 16 pp. 25c.

The American people spent over 1½ billion dollars for cleaning services in 1954. During the past fifteen years, the number of dry cleaning plants has tripled and the number of workers has increased almost four times. This booklet gives information on working conditions, location of jobs, earnings, and qualifications for entry into the work. Books and pamphlets for further reading on the subject are listed.

TRANSPORTATION

The American Motor Transport Industry. Neil J. Curry. Vocational and Professional Monograph No. 82. (Bellman Publishing Co., P. O. Box 172, Cambridge 38, Mass.) 1956. 40 pp. \$1.00.

This booklet supplies a history of the motor transport industry in America and describes a variety of jobs in the field. It lists courses in school that will prove beneficial to anyone planning a career in the motor industry and tells about opportunities and wages to be expected. A com-

prehensive bibliography lists other reading on the subject, and trade papers and national associations in the motor transport industry are given.

TREE EXPERT

The Tree Expert. F. A. Bartlett. American Occupations Monograph No. 11. (Research Publishing Co., Inc., P. O. Box 245, Boston 1, Mass.) 1956. 32 pp. \$1.00.

This booklet tells about the work of the tree expert in both of the fields, that of general tree work and in the field of clearing lines for utility companies. A history of the profession is given, and aptitudes, skills, and educational requirements for the work are discussed. Salaries, hours of work, vacations, benefits, advantages and disadvantages are also given.

WRITING, EDITING, AND REPORTING

***Careers in Journalism.** Rev. ed. (B'nai B'rith Vocational Service, 1129 Vermont Ave., N.W., Washington 5, D. C.) 1956. 15 pp. 25c.

In this pamphlet, various types of jobs for both men and women in the field of journalism are described. Advice is given about the education required and where to look for jobs to get good beginning experience. A list of other pamphlets and books containing further information on the subject is also supplied.

***†Choosing a Career in Journalism.** (Amer. Council on Education for Journalism, Office of the Secretary-Treasurer, Ernie Pyle Hall, Indiana Univ., Bloomington, Ind.) 1956. 32 pp. Single copies, 35c. Quantity prices.

This booklet covers the broad scope of the field of journalism. Working conditions and pay are discussed, personal qualities and qualifications for the work are described, and descriptions of many jobs in journalism are supplied. How to choose a school of journalism is also discussed.

Industrial Journalist. Susan Menne. American Occupations Monograph No. 10. (Research Publishing Co., Inc., P. O. Box 245, Boston 1, Mass.) 1956. 31 pp. \$1.00.

This monograph describes the work of the industrial journalist and the relation and importance of the occupation to society. Salaries, pension plans, personal qualifications required, aptitudes and special skills needed are some of the subjects discussed. Sixty-seven colleges in the United States with schools or departments of journalism that are accredited by the American Council on Education for Journalism are listed.

***Journalists.** Occupational Guide No. 58. (Michigan Employment Security Commission, Employment Service Div., 7310 Woodward Ave., Detroit 2, Mich.) 1956. 24 pp. 25c.

This illustrated booklet starts out with a brief history of journalism from ancient times and then goes on to give information on the work of today's journalists. Nature of the work, working conditions, employment outlook, earnings, qualifications for entry into the work, and advantages and disadvantages of the profession are all discussed. Sources for other information on the subject are supplied.

†Should You Be a Free Lance Writer? Sylvie Schuman. Occu-Pamphlet No. 1. (Occu-Press, 489 Fifth Ave., New York 17.) 1956. 48 pp. \$1.00.

Written by an experienced free lance writer, this booklet tells the problems faced by those who wish to be writers and the necessary steps to overcome them. Information is given about markets for manuscripts, and sources for further study of the subject are supplied.

OCCUPATIONS, GENERAL

***Apprentice Training—An Investment in Manpower.** (Publications Branch, Bureau of Apprenticeship, U. S. Dept. of Labor, Washington 25, D. C.) 1956. 32 pp. Free.

This booklet lists apprenticeable occupations and supplies general information about apprenticeship. It is designed to answer inquiries received by the Bureau of Apprenticeship from employers, young people interested in learning a skilled trade, teachers, guidance counselors, and others concerned with industrial training. The booklet explains in nontechnical language the national apprenticeship program, its aims and organization, and how it operates.

Career. The Annual Guide to Business Opportunities. (Career Publications, Inc., 14 W. 45th St., New York 36.) 1956. 168 pp. \$1.50.

In this volume, ninety-seven leading national employers highlight their job opportunities for qualified young men, and through the text and illustrations much valuable information on finding jobs is provided. A "Leading Employers Directory" is given, as well as indexes under the headings, *Industrial Index*, *Geographic Index*, *College Major Index*, and *Summer Work Index*. These indexes enable young people to gather data about jobs from a very wide field.

Chronicle Guidance Service. (Chronicle Guidance Publications, Inc., Moravia, N. Y.) 1956. Senior Service including 24 Occupational Briefs, \$35.00. Junior Service, \$30.00. Occupational Brief Service, \$8.00. Single copies, 35c. Students only, 25c. Information and individual prices on other parts of the Service on request.

This service offers two packages of vocational and educational guidance material each month from September through April. The complete Senior Service includes student aid bulletins containing scholarship announcements, career indexes, reprints from magazine articles, career adjustment and occupational posters, college entrance and cost charts, as well as the Occupational Briefs. Each four-page brief covers a specific occupation and gives information about the nature of the work, working conditions, personal qualifications, training requirements, and opportunities for advancement. The titles of the 1956 Occupational Briefs include: *Display Man*, *In-*

dustrial Designer, Geologist, Tailor, Photo-engraver, Able Seaman, Biochemist, Automobile Salesman, The Physician's Assistant, General Office Clerk, Physical Therapist, Waiter-Waitress, Telephone Operator, Linotype Operator, Job Hunting, Bacteriologist, Bricklayer, Summer Jobs for Teen-Agers, Weekly Newspaper Editor, Policeman-Policewoman, Meteorologist, and Oil Burner Serviceman.

†**The College Girl Looks Ahead to Her Career Opportunities.** Marguerite Wykoff Zapoleon. (Harper & Bros., 49 E. 33rd St., New York 16.) 1956. 272 pp. \$3.75.

The author of this book has had wide experience in the field of vocational guidance and occupational research, and she surveys the broad range of choices open today to young women. A variety of occupations is discussed, and the qualifications and training, degree of opportunity, distinguishing features, and salary scales in each are given. Young women today must plan their work choices in terms of total goals and values, and this book offers an important and realistic appraisal of the factors involved in these choices.

G. C. Mailing Service. (The Guidance Centre, Ontario College of Education, Univ. of Toronto, 371 Bloor St., West, Toronto 5, Ontario, Canada.) 1956. Annual Mailing Service, \$15.00. \$12.00 in Canada. Occupational Information Monographs, 20c. 15c in Canada.

Subscribers to the *G. C. Mailing Service* receive each month a packet containing guidance and vocational materials. This packet includes a monthly magazine devoted to developments in guidance, job and hobby posters, scholarship information, reprints published by government departments and other organizations in the United States and Canada, as well as two copies of the *Occupational Information Monographs*. Although some of the information in these monographs applies to various occupations as practiced in Canada, much of it will be of interest to students and counselors in the United States. Each four-page monograph, prepared by the Guidance Centre of the University of Toronto, deals with a specific occupation.

Information is provided on the history and nature of the work, qualifications, preparation, remuneration, how to get started, and related occupations. The *Monographs* that have been published or revised in 1956 include the following titles: *Airline Stewardess, Chemist, Clothes Designer, Commercial Artist, Machinist, Musician, Nurse, Nursing Assistant, Osteopathic Physician, Room Clerk, Salesman, Surveyor, Teacher, Waiter or Waitress, Service Station Attendant, Forest Ranger, Plasterer, Metallurgist, Engineer-Professional, and Dietitian.*

†**Mademoiselle's College and Career File B — for High School Students.** (Mademoiselle, 575 Madison Ave., New York 22.) 1956. Over 70 vocational or choosing-a-college reprints. \$6.00. Additional reprints as issued, \$1.50 yearly.

This file, in loose-leaf binder form, contains over seventy vocational or choosing-a-college articles. Vocational reprints cover many specific careers and give helpful information on preparation, qualifications, and job outlook. Some of the varied careers covered are advertising, graphic and plastic arts, business and secretarial, writing and editing, entertainment, fashion, government, health, international and travel jobs, languages, and library work. Also included are articles on colleges and job success. Different-colored tabs divide the material for easy reference.

SRA Occupational Briefs. Rev. ed. (Science Research Associates, Inc., 57 W. Grand Ave., Chicago 10.) 1956. Packet of 10 including Job Facts Poster, \$4.50. Occupational Briefs Service (including 70 Briefs and 7 Job Facts Posters), \$28.25. Individual titles also available on orders of 10 or more. 10 Briefs, \$4.50. Write for complete list of titles.

These authoritative *Occupational Briefs* are valuable aids to vocational planning. Covering America's major job fields in an easy-to-read form, the *Briefs* include the occupations in which the majority of workers are engaged as well as those in which young people are interested. Each four-page *Brief* gives a full employment picture

The material must be ordered direct from the issuing source.

of a specific occupation, including facts about training, advancement, prospects, and special requirements. In 1956, many and varied occupations in major job areas such as professional, semi-professional, skilled and semi-skilled, and managerial, sales, and service occupations were covered. Some of the titles included are: *Beauticians, Bookstore Workers, Department Store Workers, Stewardesses, Radio and Electronics Manufacturing Workers, Plastics Industry Workers, Upholsterers, Biological Scientists, Musicians, Personnel Workers, Physical Education Teachers, Physicians and Surgeons, Psychologists, Veterinarians, Cartoonists, Foreign Language Workers, Ophthalmologists, Speech and Hearing Therapists, Wildlife, Fish and Game Managers, Aircraft Mechanics, Radar, Radio and TV Technicians, Ship Builders, Taxi Drivers, Armed Services, Investment Workers, Models, Political Workers, Confectionary Industry Workers, Leather Workers, and Soap Industry Workers*. Forthcoming packets will cover other professional, semi-professional, skilled and semi-skilled occupations.

What To Read Guide—of Occupational Bibliographies. Robert Shosteck. 2nd ed. (B'nai B'rith Vocational Service, 1129 Vermont Ave., N.W., Washington 5, D. C.) 1956. 180 pp. \$2.00.

This is a guide to current literature on 400 leading job fields and consists of 116 different reading lists, perforated so that they may be easily removed. There are two to six duplicate lists for each field which enables the counselor, librarian, or teacher to give each student an individual reading list for the field that interests him.

*†**The Young American in Europe.** Nancy Lynch. (Alumnae Advisory Center, 541 Madison Ave., New York 22.) 1956. 24 pp. 50c. Reprinted from *Mademoiselle*, March, 1956.

This booklet gives a day-by-day account of a thirty-four day trip to Europe. As the account progresses, it discusses not only places but universities and their courses, and jobs for young Americans in Europe. It also supplies information on costs of such a trip and describes ten different ways to go.

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